

2014-15 Evaluation Cycle

Date	Activity
August	<ul style="list-style-type: none"> ● Assign evaluators to staff for rubric/professional practices evaluation ● Assign Individual Educator Goal (IEG) approvers to staff ● Continue as needed for newly hired staff, returns from leave, etc. ● Suspend evaluations, if necessary ● NEW Jeffco SOARS form for IEG input available
September 1st - October 15th	<ul style="list-style-type: none"> ● IEGs for first interval submitted by educators in Jeffco SOARS ● Approvers in the process of vetting goals
October 15th	<ul style="list-style-type: none"> ● Teacher individual Educator Goals (IEGs) due
October 1st - 30th	<ul style="list-style-type: none"> ● Principals and Assistant Principals approve IEGs entered in Jeffco SOARS
October 17th	<ul style="list-style-type: none"> ● Target date for first draft of UIP in Jeffco SOARS ● School Goal (entered in SOARS) approved by Achievement Director ● Principal and Assistant Principal IEGS due in SOARS
December	<ul style="list-style-type: none"> ● First observation for all licensed educators completed
December 12th	<ul style="list-style-type: none"> ● All UIP revisions complete and final UIP due to Achievement Directors
October – May	<ul style="list-style-type: none"> ● Educators progress monitor Individual Educator Goals (IEGs) ● Educators may add/modify/edit goals with supervisor approval ● Educators may input points earned (out of 15) as IEG instructional intervals end and result data becomes available ● Approvers approve and finalize IEGs as points earned are submitted (at the end of instructional intervals)
January - April	<ul style="list-style-type: none"> ● Completion of second observation for all Probationary licensed educators
April 15th	<ul style="list-style-type: none"> ● Rubric portion of evaluation completed for probationary teachers
May 15th	<ul style="list-style-type: none"> ● Rubric portion of evaluation completed for non-probationary teachers
May 29th	<ul style="list-style-type: none"> ● Educators have all available data (points earned) submitted in Jeffco SOARS for IEGs
June 12th	<ul style="list-style-type: none"> ● Approvers have approved all IEG point submissions in Jeffco SOARS ● Principal/Assistant Principal rubric portion of evaluations completed
August – September	<ul style="list-style-type: none"> ● Final overall ratings are assigned to educators based on the matrix