EVALUATION TIMELINE LICENSED STAFF

- **August**: Start of SY, BOY Goal Setting
- **October 15**: MOY Self-Evaluation and Review
- **January 31**: Formal and Informal Observations, Teacher works with evaluator to identify growth opportunities based on prioritized needs identified through CITE, World Class Targets, the school UIP, and school goals that are aligned to the district strategic plan.
- **April 8**: EOY Self-Evaluation, Teacher self-evaluates practice and impact on student learning, student growth, and reflects on goals.
- **May 1**: Summative Submission Deadline
- **May 16**: WCT Submission Deadline
- **May/June**: End of SY

Teacher meets with evaluator who considers all aspects of teacher’s effectiveness for the summative evaluation.

Teacher submits body of evidence for all selected targets that meet the prerequisite criteria as outlined in CITE and the WC Targets rubrics. No submission will be considered after the May 16th due date.
TIMELINES

- **Beginning of Year**
  - Self-Evaluation
  - Recommended
- **Mid-Year**
  - Self-Evaluation and Review
  - Completed
- **End of Year**
  - Self-Evaluation Completed
- **First Semester**
  - September
  - Formal Observation (Probationary)
  - Mid-Year Self-Evaluation and Review Completed
- **Second Semester**
  - October 15th
  - Formal Observation (Probationary and Non-Probationary)
  - Goal-Setting Completed
- **May 1st**
  - Summative Evaluation Submitted
- **January 31st**
  - CITE
- **April 8th**
  - CITE