June 21, 2018

Dear Colleague,

Welcome to the San Antonio Independent School District family. We are happy that you selected our district to begin or continue your career. In order to assist with your transition, we have a full week of New Teacher Orientation (NTO) activities planned, where I will serve as the event coordinator. You will receive your laptop, interface with district experts, become familiar with programs in your assigned area, and have fun!

In the enclosed packet, please find information relating to the week's agenda. Also included are: contact information, EPIC Saturday dates, and the 2018 - 2019 school calendar.

As a reminder:

- Dress is business casual. Some classrooms may be colder than others, so dressing in layers is recommended.
- Breakfast will be available at 7:00 a.m. and will end promptly at 7:50 a.m. Please allow a minimum of 25 minutes for parking and registration.
- Ensure you sign in each day. We will update your portfolio in the development system.

We will be providing breakfast, lunch, and snacks, so we ask that you please RSVP using the link below. I am very excited to work with you, and I look forward to meeting you in August.

[https://goo.gl/forms/3FOTmTpnnci0Y70h1](https://goo.gl/forms/3FOTmTpnnci0Y70h1)

Sincerely,

Patti Salzmann

Patricia Salzmann
Assistant Superintendent of Teaching and Organizational Learning
# New Teacher Orientation

**5 – Day Schedule**  
July 30 – August 3, 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Time</th>
<th>Location</th>
<th>Meals</th>
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| **Monday, July 30**| Registration, Opening Ceremony, T-TESS Training | 8:00 a.m. – 4:30 p.m. | Highlands High School Auditorium  
3118 Elgin Ave | Breakfast & Lunch Provided |
|                    | Laptop Distribution                              |                 |                                               |                                            |
| **Tuesday, July 31**| Ensuring Engaging Instruction                    | 8:00 a.m. – 4:30 p.m. | Highlands High School Main Building  
3118 Elgin Ave | Breakfast & Lunch Provided |
| **Wednesday, August 1** | Curriculum and Instruction                        | 8:00 a.m. – 4:30 p.m. | Highlands High School Auditorium  
3118 Elgin Ave | Breakfast & Lunch Provided |
| **Thursday, August 2** | Positive Behavior Supports                       | 8:00 a.m. – 4:30 p.m. | Highlands High School Main Building  
3118 Elgin Ave | Breakfast Provided  
**Luncheon with the Board of Trustees, Superintendent, Executive Staff, and Principals** |
| **Friday, August 3** | Determined by Campus                              | 8:00 a.m. – 4:30 p.m. | Home Campus | Determined by Campus |
# Contact Information

For Questions | Contact | Department | Phone | Email Address |
--- | --- | --- | --- | --- |
**New Teacher Orientation, Curriculum and Instruction** | Patti Salzmann  
Assistant Superintendent | Teaching and Organization al Learning | 210-554-2523 | psalzmann1@saisd.net |
**New Teacher Orientation** | Graciela Cabello  
Administrative Assistant | Teaching and Organization al Learning | 210-554-2520 | gcabello1@saisd.net |
**New Teacher Orientation and EPIC Saturday** | Lus Zoch  
Professional Development Coordinator | Office of Professional Learning | 210-554-2620 | lzoch@saisd.net |
**Texas Teacher Evaluation and Support System (T-TESS) Training** | Jill Rhodes Pruin  
Director Educator Quality | Talent Management | 210-554-2630 | jrhosespruin1@saisd.net |
**Emails for SAISD** | Margaret Eck  
Director of Compensation & Systems Management | Human Resources | 210-299-5606 | meck1@saisd.net |
# Board of Trustees and Executive Staff

<table>
<thead>
<tr>
<th>Board of Trustees</th>
<th>Executive Cabinet</th>
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<tbody>
<tr>
<td><strong>Patti Radle</strong></td>
<td><strong>Pedro Martinez</strong></td>
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<td>President</td>
<td>Superintendent</td>
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<td><strong>Arthur Valdez</strong></td>
<td><strong>Dr. Pauline Dow</strong></td>
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<td>Vice President</td>
<td>Deputy Superintendent of Schools</td>
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<td><strong>Debra Guerrero</strong></td>
<td><strong>Dr. Matthew Weber</strong></td>
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<tr>
<td>Secretary</td>
<td>Deputy Superintendent of Talent Management</td>
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<td><strong>Steve Lecholop</strong></td>
<td><strong>Willie Burroughs</strong></td>
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<td>Trustee</td>
<td>Chief Operating Officer</td>
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<td><strong>James Howard</strong></td>
<td><strong>Mohammed Choudhury</strong></td>
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<td>Trustee</td>
<td>Chief Innovation Officer</td>
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<tr>
<td><strong>Christina Martinez</strong></td>
<td><strong>Theresa Urrabazo</strong></td>
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<tr>
<td>Trustee</td>
<td>Executive Director of Accountability, Research Evaluation &amp; Testing</td>
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<td><strong>Ed Garza</strong></td>
<td><strong>Larry Garza</strong></td>
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<td>Trustee</td>
<td>Chief Financial Officer</td>
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<td><strong>Toni Thompson</strong></td>
<td><strong>Patricia Holub</strong></td>
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<td>Associate Superintendent of Human Resources</td>
<td>Chief Technology Officer</td>
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<td><strong>Tiffany Grant</strong></td>
<td><strong>Jose Curiel</strong></td>
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<tr>
<td>Chief of Staff</td>
<td>Police Chief</td>
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<td><strong>Leslie Price</strong></td>
<td><strong>Leslie Price</strong></td>
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<tr>
<td>Chief Communications Officer</td>
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EPIC Saturday professional development is offered free to teachers on the following Saturdays:

August 25  September 8  October 20  February 9

Session topics and times vary.
Please check the District's professional development system, Performance Matters, for additional course registration information.

https://saisd.truenorthlogic.com

Click on the link to complete the New Teacher Orientation Survey: https://goo.gl/forms/3FOTmTpnnci0Y70h1
San Antonio Independent School District

2018 - 2019 Instructional Calendar

**August**

- 6-10 - Staff Development, Convocation, Two Teacher Workdays
- 13 - First Day of School / Start of 1st Semester

**September**

- 3 - Holiday - Labor Day
- 21 - Student Holiday / Staff Development

**October**

- 8 - Holiday - Columbus Day / Indigenous People Day
- 12 - End of 1st Nine Weeks
- 15 - Student Holiday / Staff Development / Teacher Professional Time
- 16 - Start of 2nd Nine Weeks

**November**

- 19-23 - Holiday - Thanksgiving Break

**December**

- 21 - End of 2nd Nine Weeks / End of 1st Semester
- 24-31 - Holiday - Winter Break

**January**

- 1-4 - Holiday - Winter Break
- 7 - Student Holiday / Staff Development / Teacher Professional Time
- 8 - Start of 3rd Nine Weeks / Start of 2nd Semester
- 21 - Holiday - Martin Luther King Jr. Day

**February**

- 18 - Holiday - Presidents’ Day / Bad Weather Makeup Day

**March**

- 16 - Start of 2nd Nine Weeks / Start of 2nd Semester
- 21 - Holiday - Spring Break

**April**

- 8 - End of 3rd 9 Weeks, Early Release, Staff Development, Teacher Professional Time
- 11-15 - Holiday - Spring Break
- 19 - Start of 4th Nine Weeks
- 21 - Holiday - Easter Break

**May**

- 27 - Holiday - Memorial Day

**June**

- 29 - Last Day of School / End of 2nd Semester
- 30 - Teacher Workday / Bad Weather Makeup Day

**Legend**

- **Holiday**
- **Student Workday** / **Teacher Prof. Time**
- **Student Holiday / Staff Professional Development**
- **Begin/End Grading Period**
- **Bad Weather Makeup Day**
- **Student Early Release Day / Staff Development**

Calendar includes at least 75,600 minutes of instruction.

Total = 76,245 minutes