| **T-TESS Orientation** | ● Campus Refresher Orientation: August 2nd thru 10th, 2018  
● Late Hires / Make-Up: Orientation for teachers in first year of T-TESS must occur “at least two weeks before the teacher’s first observation.” [§150.1003]  
● Late Hires / Make-Up Orientation Date: August 28, 2018 |
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<td><strong>Appraisal School Year</strong></td>
<td>● Monday, August 13, 2018 thru Friday, May 24, 2019</td>
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| **T-TESS Goal Setting** | ● Teacher’s Professional Goal / Student Learning Objective Form must be submitted to the appraiser by September 7, 2018.  
● Administrators to complete goal setting conference no later than September 21, 2018 with all teachers. |
| **Observations** | ● Monday, August 27, 2018 thru Friday, April 18, 2019  
○ Appraisers must share observations with teachers within 10 working days of the observation date. Teachers should sign a receipt of an observation by an electronic or actual signature.  
○ Post conferences may not be waived by the teacher or administrator. |
| **No formal observations may be conducted on the days listed.** | ● August 31, 2018  
● October 5, 2018  
● November 16, 2018  
● December 21, 2018  
● January 18, 2019  
● March 8, 2019  
● April 18, 2019 |
| **Review and testing days** | ● No formal observations may be held on semester review days, exam days, or days scheduled for standardized tests. (DNA Local) |
| **Summative Conferences (mandatory)** | ● April 1, 2019 thru May 3, 2019  
● *Summative conferences may not be waived by the teacher or administrator. |

Revised July 12, 2018