2017-2018
SCHOOL CALENDAR
AND PARENT GUIDE
EDUCATION REIMAGINED

Seminole County Public Schools
Educational Support Center
400 E. Lake Mary Blvd., Sanford, FL 32773
(407) 320-0000
www.scps.us
Mission

The Mission of Seminole County Public Schools is to ensure that all students acquire the knowledge, skills and attitudes to be productive citizens.

Elementary School Hrs.  8:35 a.m. - 3:05 p.m.
(Except those listed below)

Crystal Lake ES 7:50 a.m. - 2:20 p.m.
Goldsboro ES 9:15 a.m. - 3:45 p.m.
Heathrow ES 7:50 a.m. - 2:20 p.m.
Keeth ES 7:50 a.m. - 2:20 p.m.
Pine Crest ES 8:05 a.m. - 3:05 p.m.
Red Bug ES 7:50 a.m. - 2:20 p.m.
Spring Lake ES 7:50 a.m. - 2:20 p.m.
Wilson ES 7:50 a.m. - 2:20 p.m.

Middle Schools Hrs.  9:20 a.m. - 3:55 p.m.
(Except those listed below)

Sanford MS 9:30 a.m. - 4:05 p.m.

High Schools Hrs.  7:20 a.m. - 2:20 p.m.
(Except those listed below)

Lake Brantley HS 7:15 a.m. - 2:20 p.m.
Seminole HS 7:10 a.m. - 2:10 p.m.

Alternative Schools Hrs.

Endeavor School 7:15 a.m. - 1:15 p.m.
Eugene Gregory 7:30 a.m. - 4:30 p.m.
Hopper Center 7:15 a.m. - 1:45 p.m.
Journeys Academy 10:00 a.m. - 4:45 p.m.

(Schools dismiss one hour early on Wednesday)

Points of Pride

• For the 2015-2016 school year, SCPS had the 5th highest graduation rate out of all 67 Florida School districts with an 88.3% graduation rate. That’s 7.6% higher than the state average of 80%.

• SCPS 2016 SAT scores above the state and national averages for the 40th consecutive year.

• SCPS ranked #1 in STEM (Science, Technology, Engineering, & Math) in the state.

• SCPS is one of the top districts in the state in Calculus & Physics enrollment.

• During the 2015-2016 school year, 14,929 AP Exams were given.

• SCPS is ranked #1 in the state in Algebra 1 enrollment and pass rate for middle school students.

• SCPS named #2 best school district in Florida by Niche for 2017.

• SCPS is a proud member of the League of Innovative Schools, a national coalition of forward-thinking school districts organized by Digital Promise.

• SCPS has been awarded a $1 Million Re-Think High School Award by XQ: The Super School Project to help fund its problem-solving high school concept PSI High. SCPS was the only district in Florida to receive an award.

• SCPS has been named the 1st Full Immersion Computer Science Lighthouse District in Florida by Code To The Future.

• SCPS recognized by EDWeek Magazine for Gifted Education.

*2017 grad rate and testing information not yet released.
Dear Parents and Guardians,

Seminole County Public Schools (SCPS) has maintained a high level of excellence for many years and was an “A”-rated district for 2016-2017 by the Florida Department of Education (FDOE). For the 2017-2018 school year, we will be continuing our success by incorporating new curriculum and expanding on areas where our students continue to flourish. Because of our focus on equity through excellence and innovation, SCPS is renowned as a Premier National School District, a distinction we’re extremely proud of. Maintaining educational success is the result of great instruction, involved parents, engaged students and a meaningful 21st century curriculum.

The School Board and I are committed to a successful introduction of our new Problem Solving Incubator (PSI) High program at Lyman, Lake Mary and Seminole High Schools. To further enhance our school safety and security measures, we are rolling-out our new RAVE Panic Button app for teachers and staff. The panic button app provides real-time collaboration in the event of an emergency situation on-campus to on-site administrators, law-enforcement, medical personnel, and the 9-1-1 call center. Beginning this school year, Lake Howell High School will start a new Business AA Degree program thanks to a partnership with Seminole State College. For the 2017-2018 school year, Altamonte and Pine Crest Elementary Schools are transitioning into “Code to the Future” computer science immersion schools that will give their students firsthand experience to learn coding. We are also re-opening Longwood Elementary, and Hamilton and Wekiva Elementary Schools have just recently completed their successful renovations. In addition, we are underway with the construction of the new Millennium Middle School and are building additions at Seminole High School in preparation for the 2018-2019 school year.

It is great to work in a county that values education and understands that investing in our children today will reap great benefits for them and our community in the future. This important work is enhanced by the essential contributions of our PTA members and parents alike. You are essential partners in the educational programs and support systems for our students, teachers, administrators and staff. Please visit our award-winning district website at www.scps.us to learn more about SCPS and how you can get involved.

Walt Griffin, Ed.D.
Superintendent
Seminole County Public Schools
walt_griffin@scps.us
### District Phone Numbers
(all area codes are 407 unless noted)

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<thead>
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### Superintendent
Walt Griffin, Ed.D.  
(407) 320-0006

### School Board Members
(407) 320-0241
Karen Almond
Jeffrey Bauer
Tina Calderone, Ed.D.
Amy Lockhart
Abby Sanchez
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**Stay Connected!**
Recieve SCPS announcements via SMS Text Messaging to your mobile phone. Text the word **SUBSCRIBE** to **67857**.

Make sure the school has your mobile number on file through our Skyward database. At any time, you can unsubscribe by texting the word **STOP** to **67857**.
Dress Code

The responsibility for the dress and appearance of students enrolled in Seminole County Public Schools primarily rests with parents and students.

Some students’ apparel, however, may not be appropriate to wear to school even though that same apparel may be appropriate to wear in other settings. To assist parents and students in making appropriate fashion and grooming decisions for school, the School Board has established minimal guidelines for the appearance and dress of students.

The standards of appearance for students shall ensure that students are clean, neat, and properly dressed. Students shall observe modes of dress and standards of personal grooming which are appropriate for the academic environment.

It is the responsibility of the principal, administrators and teachers to see that the dress appearance of any student shall not be extreme, to the point of creating a disturbance, or hazardous to self, others, or school property, whether or not the specific case is covered by the information provided in the Student Conduct and Discipline Code. The principal or principal’s designee has the final authority for interpreting whether a student’s apparel/appearance conforms to the dress code.

All schools have the option of adopting a standard dress code (uniform) when developed and agreed upon in collaboration with their School Advisory Council. Schools that adopt a standard dress code policy should include the following information: Collared shirts, sleeves, khaki or dark pants/shorts/skorts, defined shirt colors (e.g. school colors).

For more information on the Seminole County Public School Dress Code, visit our website at www.scps.k12.fl.us

Network Access

Seminole County Public Schools offers students access to the district computer network and the Internet for instructional purposes. The district believes that the benefits to students of electronic access to information, such as online subscriptions to encyclopedias and magazines, the district’s Media/Library Catalog, educational websites for projects, district and state online classes and network-based courses exceed any disadvantages of using the Internet. The faculty supervises Internet access and students are educated on Internet safety. However, the Seminole County Public Schools district supports and respects each family’s right to restrict access. Parents who choose to exclude their child from accessing the Internet should visit the SCPS website at www.scps.us or contact their child’s school.

Florida Standards

The Florida Standards in Mathematics and English Language Arts were approved by the Florida State Board of Education in February 2014 and were fully implemented in grades K-12 in the 2014-2015 school year. All Florida schools teach the Florida Standards which are assessed with the Florida Standards Assessments.

Seminole County Public Schools remains focused on providing high quality rigorous standards-based instruction to our students. Parents can promote student success by staying involved in their child’s education, offering positive support and feedback and encouraging them to relax and do their very best. Parents can stay informed and connected to the most up-to-date information regarding the Florida Standards Assessments via the FSA portal at www.fsaassessments.org.

The Elementary and Secondary Education Act of 1965 (ESEA)

Seminole County Public Schools may receive additional funding from the Florida Department of Education to carry out the following federal education programs designed to improve student achievement:

- Title I, Part A-Improving the Education of the Disadvantaged
- Title I, Part D-Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk of Dropping Out
- Title II-Preparing, Training, and Recruiting High Quality Teachers and Principals
- Title III, Part A, Subpart 2-English Language Acquisition, Accountability and Administration

If you feel you have a complaint concerning one or more of the aforementioned programs, you may submit a complaint by mail, fax to (407) 320-0296, email to federal-projects@scps.k12.fl.us or in person (Director of Federal Projects, Seminole County School Board, Educational Support Center - 3rd Floor, 400 East Lake Mary Blvd., Sanford, FL 32773). Your complaint must provide the following information:

- The name of school, center, or school employee alleged to have violated a specific federal requirement
- The specific requirement you believe has been violated
- The actions, facts, and documentation on which you base your complaint; and the resolution you expect

If your complaint is not satisfactorily resolved by the School Board, you may then file it with the Florida Department of Education. For more information, please visit the Florida Department of Education’s website at app1.fldoe.org/FederalProgramComplaint
September

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Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

LABOR DAY
School System Closed

2017-2018 Magnet Middle School and High School Magnet/Programs Application Period
October 1 - December 1, 2017

www.seminoleschoolchoices.us
Elementary School

The primary responsibility for determining each student’s performance and ability to function academically, socially, and emotionally in the next grade is that of the classroom teacher in conjunction with the principal. School personnel will use all available resources to achieve parental understanding and cooperation regarding a student’s grade placement including the use of the school-based Student Study Team/Multi-Tiered System of Supports (MTSS) Team. The final decision for grade placement is the responsibility of the principal.

The SCPS district adopted curriculum program includes state/district approved materials and/or textbooks for the assigned grade level Florida Standards/Next Generation Sunshine State Standards as defined by reading/literature, language arts, mathematics, social studies, and science. Using the district adopted textbooks and supplemental materials, the classroom teacher will provide instruction and assessment of skills for each area. Assessment of proficiency may include but not be limited to teacher observation, classroom assignments, classroom participation, common assessments, alternative assessments, examinations, work sample reviews, and completion of reading/literature, language arts, mathematics, social studies, and science grade level Florida Standards/Next Generation Sunshine State Standards.

Flexibility in designing school schedules is permissible; however the schedule must include a minimum of the following:

- 90 minutes of uninterrupted literacy instruction
- 30 minutes of intervention instruction to support students with identified deficiencies
- 60 minutes of mathematics instruction
- 30 minutes of science instruction
- 20 minutes of unstructured recess

Additionally the schedule will include a minimum of 150 minutes of physical education per week, with a minimum of 30 consecutive minutes per day on days that physical education is offered.

School schedules may reflect the integration of subjects, including science, social studies, writing, technology skills, career education, comprehensive health education, creative/critical thinking skills, character education, or world languages, and other areas deemed necessary to provide an appropriate instructional curriculum for each school.

No student may be assigned to a grade level based solely upon the student’s age or other factors that constitute social promotion. Social promotion is defined as the promotion of a student based on factors other than the student achieving the district and state levels of performance for student progress. A student promoted to grade 4 with a good cause exemption shall be provided intensive reading instruction and intervention that includes specialized diagnostic information and strategies to meet the individual needs of each student. Other options for promotion may occur at varying times during the school year.

Student Performance

Student satisfactory progress is defined by Seminole County Public Schools as the on-going demonstration and application of Florida Standards/Next Generation Sunshine State Standards.

Students must demonstrate satisfactory progress in reading, writing, mathematics and science at each grade level as determined by state/district levels of proficiency on state assessments plus local levels of proficiency on district assessments. The independent work of the student will be considered as a criterion in the student’s placement decision.

The Seminole County School Board has established criteria for student progression. The Student Progression Plan can be accessed on the SCPS website: www.scps.us
### October 2017

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Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

Supporting families of children ages 3-5 in the identification of developmental delays and disabilities

PreKClinic.scps.k12.fl.us (407) 320-9406
Middle School

The Florida Standards and the District Performance Standards serve as academic objectives for Seminole County Public Schools. Middle school students receive instruction in the following subjects:

- Three years of mathematics
- Three years of language arts including experiences in reading, writing, speaking, listening, and literature
- Three years of science including instruction in life science, earth science, and physical science
- Three years of social studies including the study of government, economics, geography, and history (including World, United States, Civics, and Florida History)
- Comprehension strategies and critical thinking skills in all three grade levels in all curriculum areas
- Physical Education
- Exploratory, enrichment, and elective courses

All course offerings are aligned to Florida Standards and conform to the curriculum guidelines of Seminole County Public Schools.

It is the responsibility of the classroom teacher to provide instruction and assess student mastery. Assessment of mastery consists of teacher observation, classroom and out-of-school assignments, examinations, End of Course exams, and Florida Standards Assessments. All students must participate in the statewide assessment tests required by Florida Statute 1008.22.

Students must earn a cumulative year-to-date 2.0 GPA to be promoted to the next grade level.

Rigorous Academic Opportunities

Advanced courses are open for enrollment to any student who desires to self-select a more rigorous and challenging curriculum. Students who choose to enroll in advanced classes must commit to doing the additional tasks and assignments associated with the more intensive curriculum. Students who fail to maintain a 2.0 average over two consecutive nine-week grading periods in an advanced course may be exited from that course. Advanced course work at the middle school level is offered in mathematics (grades 6, 7, 8), language arts (grades 6, 7, 8), social studies (grade 8), and science (grade 8).

The Seminole County Public Schools Pre-International Baccalaureate Preparatory Program (Pre-IB Prep) is a highly rigorous academic program that emphasizes and integrates research, problem-solving, and critical thinking into a curriculum specifically designed to challenge middle school students. This program of study is offered as a magnet program at Millennium Middle School, Milwee Middle School, Sanford Middle School, and South Seminole Middle School. The Pre-IB Prep Program at each of these schools is designed as part of the continuum to the International Baccalaureate program offered at Seminole High School and Winter Springs High School (WSHS beginning 2016-2017).

Additionally, the Fine Arts and Communications Magnet Program at Millennium Middle School, the Math, Science, Technology Magnet Program at Sanford Middle School, the Pre-Engineering Magnet Program at Milwee Middle School, and the Leadership and Global Connections Magnet Program at South Seminole Middle School are specifically designed to expose students to a rigorous curriculum that infuses the magnet theme of each school into the daily learning experience of the students.

Discipline

The Student Conduct and Discipline Code, which outlines disciplinary procedures, is accessible on school websites and on the SCPS website: www.scps.us

Homework Assignments

Homework is an extension of the instruction that is provided in the classroom and is useful in helping students learn to work independently. Contact your child’s school to determine the homework policy.

Building and Environmental Safety

The School Board establishes a comprehensive program of safety and sanitation inspections for all schools. If you have any questions regarding fire safety or sanitation, please call (407) 320-7449. If you have questions regarding environmental compliance, please call (407) 320-0062.

Qualification of Teachers/Parents Right to Know

The School Board works very hard to fill classrooms with the most professionally qualified and caring teachers available. As a parent you have the right to request information on the qualifications of any teacher or instructional assistant who is instructing or providing instructional support for your child. Please contact your child’s school for more information.
Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

Download the new SchoolMessenger app today!

Thanksgiving Break
Schools Closed

Thanksgiving Break
Schools Closed

Thanksgiving Break
Schools Closed

Thanksgiving Break
School System Closed

Thanksgiving Break
School System Closed
Seminole County High School Graduation Requirements - Standard High School Diploma
Students must meet all Florida Department of Education testing requirements, earn a minimum 2.0 GPA on a 4.0 scale, and complete the following course sequence:

<table>
<thead>
<tr>
<th>ENGLISH</th>
<th>4 CREDITS</th>
<th>English 1, 2, 3, 4 or higher level courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATHEMATICS</td>
<td>4 CREDITS</td>
<td>9TH-12TH</td>
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<tr>
<td>SCIENCE</td>
<td>4 CREDITS</td>
<td>One of which must be Biology 1, three of which must have a laboratory component</td>
</tr>
<tr>
<td>SOCIAL STUDIES</td>
<td>3 CREDITS</td>
<td>To include World History, U.S. History, U.S. Government (1/2) and Economics (1/2). The U.S. History EOC constitutes 30 percent of the final course grade</td>
</tr>
<tr>
<td>PHYSICAL EDUCATION</td>
<td>1 CREDIT</td>
<td>To include Personal Fitness (1/2) and PE elective (1/2 credit)</td>
</tr>
<tr>
<td>FINE/PERFORMING ARTS</td>
<td>1 CREDIT</td>
<td>Eligible courses are specified in the Florida Code Directory at <a href="http://www.fldoe.org/articulation/CCD/default.asp">www.fldoe.org/articulation/CCD/default.asp</a></td>
</tr>
<tr>
<td>ONLINE COURSE</td>
<td>1 CREDIT</td>
<td>To be completed through online learning; high school credited courses taken in grades 6-8 fulfill this requirement</td>
</tr>
<tr>
<td>ELECTIVES</td>
<td>9 CREDITS</td>
<td>College bound students are highly recommended to complete a minimum of two credits in the same World Language</td>
</tr>
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</table>

Additional High School Diploma Opportunities - Pathway Designation

- Scholar Diploma Pathway Designation (For requirements visit: www.scps.us)
- Merit Diploma Pathway Designation (For requirements visit: www.scps.us)
- Seminole County School Scholars with Distinction Diploma Pathway Designation (For requirements visit: www.scps.us)
- AP Capstone Diploma currently at Lyman, Lake Howell, Lake Mary, Winter Springs, and Seminole High Schools

Advanced Placement Opportunities
The Advanced Placement Program is an educational endeavor between secondary schools, colleges, and universities. It allows high school students to take college level academic courses and upon completion of these courses, be given the opportunity to test and prove they have mastered the advanced material taught in these classes. For additional information, contact the guidance department at your child’s school.

Honors
Content is designed for highly motivated students. Students taking Honors level classes are better prepared for Advanced Placement opportunities.

Dual Enrollment
College credit and vocational certificate courses may be offered in a high school facility. Students may attend these classes on the appropriate college campus pending the approval of both the high school principal and the Vice President of Educational Programs at Seminole State College, the University of Central Florida Director of Undergraduate Admissions.
Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

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<td>Student Early Release</td>
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<td>End 1st Semester</td>
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<td>Student Early Release</td>
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Babies are born ready to learn! Let us show you how!
www.GreatStartSeminole.com (407) 320-3945
International Baccalaureate Program

The International Baccalaureate Diploma Program is a rigorous pre-university course of study that is designed to meet the needs of highly motivated college-bound students.

The IB curriculum is a traditional liberal arts curriculum incorporating humanities, mathematics, and science. In addition, strong emphasis is placed on international understanding, responsible citizenship, and lifelong learning. The IB Program, based in Geneva, Switzerland, with North American headquarters in New York City, prepares students to earn an internationally recognized diploma that is honored by colleges and universities throughout the world.

To achieve the full IB Diploma, students must successfully complete the program requirements and pass international examinations in a minimum of three higher-level and three subsidiary-level subjects. Because students must become proficient in six academically demanding areas, including a foreign language, they hold a distinct advantage in gaining admission to the college or university of their choice. More information is available at www.ibo.org

Grading System

In elementary schools, parents are notified regularly of their child’s achievement during the 36-week school year. The school year is divided into three twelve-week grading periods. A progress report is sent home at the mid-point of each grading period. Every student who is enrolled at a school receives a report card, regardless of the length of the enrollment. The report card becomes part of the school’s permanent records. A student in attendance for fewer than twenty days does not have to receive grades for the grading period.

At the middle school level, the school year is divided into four nine-week grading periods. A progress report goes home mid-way through each grading period. Teachers notify parents if the student’s performance drops significantly.

At the high school level, the grading system is divided into four quarters of nine weeks each. Upon completion of each grading period, a report card is issued. Parents receive notification if the student is doing unsatisfactory work at the mid-point of each grading period.

Grading Scale

Seminole County Public Schools follow state requirements for second through twelfth grades.

<table>
<thead>
<tr>
<th>GRADE</th>
<th>PERCENT</th>
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<tr>
<td>A</td>
<td>90-100</td>
<td>Outstanding Progress</td>
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<td>B</td>
<td>80-89</td>
<td>Above Average Progress</td>
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<td>C</td>
<td>70-79</td>
<td>Adequate Progress</td>
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<td>D</td>
<td>60-69</td>
<td>Lowest Acceptable Progress</td>
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<td>F</td>
<td>0-59</td>
<td>Failure</td>
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The following scale is used for Report Cards in Kindergarten and First Grade

S = Satisfactory  N = Needs Improvement

High School Grade Point Averages (GPA)

3.6 – 4.0 = A  2.6 – 3.5 = B  1.6 – 2.5 = C  0.75 – 1.5 = D  Below 0.75 = F

Report Cards

All schools use a standard report card appropriate for the level (K-12) as the primary means of reporting student progress.

Progress Reports

Progress reports are used to notify parents of student progress mid-way through the grading period.
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Before & After School Enrichment for Elementary & Middle School Students

tinyurl.com/KidZoneandKZone
Admission and Placement of Exceptional Education Students

The admission and placement procedures for enrollment of students into exceptional student education programs are written in the Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students. This document is posted on the district’s website.

For additional information, about evaluations for students suspected of having a disability or programs and services for students with disabilities, please contact the Exceptional Student Support Services Department at (407) 320-0216.

Most students with disabilities are able to achieve the Florida Standards for a standard diploma. Based on the student’s individual needs, accommodations and specially designed instructional plans are developed to achieve the grade level curriculum. The accommodations are provisions made in how a student accesses and demonstrates learning. Accommodations may also be changed to how students are expected to learn (instruction) and how they demonstrate what they have learned (assessment). The use of an accommodation does not change the curriculum standards, the instruction level or the content. Students with disabilities who are using the Florida Standards should refer to the regular education sections of the Student Progression Plan for additional information regarding their grade level expectations and requirements.

For students with severe cognitive disability, the Florida Standards Access Points are modifications incorporated into curriculum and instructional plans in the elementary, middle and high school levels by way of Access Point to meet their unique instructional needs appropriate for their grade level. Modifications are changes in what a student is expected to learn and how they demonstrate it. The use of a modification changes the standard, the instructional level, and/or the content to be learned by the student. Additional information on Florida Standards Access Points can be found at: www.cpalms.org/Public/search/AccessPoint.

John M. McKay Scholarship Program for Students with Disabilities
The McKay Scholarship Program allows parents of students with disabilities, who have an Individual Educational Plan (IEP) or Section 504 Accommodation Plan, to choose another learning environment for their children. Parents may choose to enroll their child in a private school or, on a space available basis and in accordance with transfer options approved by the School Board of Seminole County, a different public school in the district or an adjoining county.

Parents wanting more information and/or for their child(ren) to participate in the John M. McKay Scholarship Program can visit www.floridastudentschoice.org/information/mckay to obtain current scholarship eligibility information and/or to initiate the registration process. For more information call 1-850-245-9246.

Guidance and Social Services
Guidance counselors are available at all schools for academic advisement, referral to community-based services, and college planning. Other services are provided by district social workers, psychologists, and school nurses. Contact your child’s school for more information.

KidZone and Beyond Program
The KidZone and Beyond Program (formerly Extended Day) offers before and after school child care, after-school enrichment, and summer camp. The program is designed to enrich children’s lives educationally, socially, culturally, emotionally, physically, and to provide a safe and familiar setting for pre-kindergarten, elementary and middle school children. For more information call (407) 320-9303.

Community Resources and Elder Help Line
2-1-1 is a free, multilingual information and referral line for residents of Central Florida, available day or night. This service offers instant information on thousands of health and human services issues. Resources include:

- Elder Services
- Food, Shelter, and Clothing
- Volunteering and Where to Donate
- Physical and Mental Health Services
- Youth Programs

Pre-K Services for Students with Disabilities
The PreK Evaluation Clinic in Seminole County provides developmental screenings to children ages three through five who reside in Seminole County, who have not yet entered kindergarten, and who are suspected of potential developmental delays or disabilities. To schedule an appointment, call (407) 320-9406 or email PreK_Clinic@scps.us.

Exceptional Student Education services are available through Seminole County Public Schools for Pre-K children who meet state criteria as a student with a disability. These educational services include itinerant therapy such as speech or language, scheduled direct instruction or part-time classroom services, and full-time classroom placement.

Services are provided for children from birth through age two for early intervention in cognitive, social, communication, and adaptive behaviors for children identified with disabilities in coordination with an Individual Family Support Plan developed by Early Steps. For evaluation information, contact Early Steps at (407) 317-7430.
Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

Customized learning that results in our students being prepared for 21st Century globally competitive work

www.scps.us/epathways
WHAT PATHWAY WILL YOU CHOOSE?
These are just a few examples of the MANY unique pathways available to Seminole County students.

To find out about ALL of the available choices:
www.seminoleschoolchoices.us or (407) 320-0329

- Magnet school choice
- Program of Emphasis (POE) school choice
*Choices options vary based on availability and zoning.
Please check the link below for your schools FSA, NGSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

The ESSS department is committed to giving students with disabilities the means of achieving their annual goals while educating them in the least restrictive environment.

www.scps.us/ESSS  (407) 320-0216
TASTE THE DIFFERENCE
WITH DINING SERVICES

Quality Ingredients
OUR ALL-WHITE MEAT CHICKEN IS FREE FROM ANTIBIOTICS, HORMONES AND STEROIDS

Grown Local
WE BUY LOCAL, FROM FLORIDA FARMS

Prepared Fresh Daily
OUR FRESH INGREDIENTS OFFER A FLAVORFUL EXPERIENCE

Visit our website diningservices.scps.us or call (407) 320-0226
Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml
Families in Need

Homeless Students have the following rights:

• Free and appropriate public education
• Services comparable to those offered to families who are not in transition
• Free breakfast and lunch
• Transportation to remain in their school of origin or transfer to a school in their current attendance area
• Immediate enrollment in school despite the lack of a permanent address or the lack of school records
• Access to educationally related support services funded by the district Title I Program
• Advocacy from the School Homeless Liaison to ensure that rights are upheld

For more information contact:
Jania_Fuller@scps.k12.fl.us or Danielle_Cuthbert@scps.k12.fl.us
Homeless Liaisons
Phone: (407) 320-0255

Adult Education Classes
Seminole County Public Schools maintains a partnership with Seminole State College. A variety of programs and courses are available for parents. For a description of available services, visit on-line at seminolestate.edu or call (407) 708-4722.

Parenting Classes
Various training sessions are held during the school year. Contact your local school to request a schedule of topics, dates, and times.

Great Start

Seminole County Public Schools wants all children to have a great start in oral language and vocabulary development.

Great Start...Pathways to Success is for parents of infants and toddlers in Seminole County. Great Start helps parents develop essential early literacy skills in their children.

Some of the research that supports the purpose of Great Start:

• 90% of the core brain structure is formed within the first 5 years of life and in the first 5 years, the brain makes 700 neural connections every second.
• Children who are introduced to books and early literacy skills from birth are more likely to succeed when they go to school.

Components of Great Start:

• Gift Bag – Books and resources presented to parents of newborns.
• Parent Education – Information on early literacy skills, child development, and the nurturing of infants and toddlers.
• Parent/Child Playgroups – Structured play groups for parents and children to play and learn together.

Voluntary Pre-Kindergarten (VPK)

Seminole County Public Schools participates in Florida’s Voluntary Pre-Kindergarten Program (VPK). The program is designed to help prepare children for success in kindergarten by focusing on skills in the areas of early literacy, reading, writing, math, and socio-emotional development. The VPK Program is aligned to the 2011 Florida Early Learning and Developmental Standards for four year olds. The student/staff ratio is 11:1 and all classrooms are capped at 20 students. State law mandates that children must be four years old on or before September 1st of the school year in order to participate. Parents may choose to send their child to the 540-hour school year program OR the 300-hour summer program. Instead of choosing either the school year or summer program, parents who have children with special needs may choose VPK Specialized Instructional Services (SIS) where certified or licensed professionals provide instruction in individual or small group settings. This option requires the child to have a current Individual Education Plan from a local school district. During the school year, full-day and half-day programs are offered at various schools throughout the district. Students must reside in Seminole County and, for most schools, may attend any VPK class in the district. The half-day sites offer 3 hours of VPK instruction in either the AM or the PM. Since the 3-hour program is paid for by the state, it is free to parents. Full-day sites offer 3 hours of free VPK instruction in the AM. For most schools, the PM hours are paid for by either the parent or school Readiness funds if the parent qualifies for financial assistance, or Title I in selected schools. For further information, call (407) 320-0463 or access the website at www.scps.us.
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<td>Student Early Release</td>
<td>LAST DAY OF SCHOOL Student Early Release</td>
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<tr>
<td>27</td>
<td>28</td>
<td>29 Teacher Work Day (Post-Planning)</td>
<td>30 Teacher Work Day (Post-Planning)</td>
<td>31</td>
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Please check the link below for your schools FSA, NGSSS and EOC testing dates:
www.fldoe.org/accountability/assessments/k-12-student-assessment/assessment-schedules.stml

The FOUNDAITION
For Seminole County Public Schools

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www.foundationscps.org (407) 320-0180
English for Speakers of Other Languages (ESOL)

Students enrolled in the Seminole County English for Speakers of Other Languages (ESOL) Program range in grade levels from K-12. The ESOL Program is designed to meet the linguistic and academic needs of students whose native language is other than English and who have limited English proficiency.

The language arts through ESOL curriculum is based on the Florida Standards/Next Generation Sunshine State Standards. It includes listening comprehension, oral expression, pronunciation, reading, writing, and supports skills and concepts presented in the regular Language Arts. The ESOL program includes evidence-based instructional strategies to teach students with limited English proficiency grammar, vocabulary, and sounds of English through the Language Arts curriculum.

Eligibility - Students in grades K-12 are administered an online Aural-Oral, Reading and Writing language proficiency assessment. These tests will assess the student’s reading and language skills. The instrument selected for student assessment has a diagnostic and prescriptive value. The results of the test will provide the teacher with information on instructional objectives and levels of English proficiency for each student. Call the ESOL office at (407) 320-0202 for additional information.

ESOL Family Connection Center (FCC) — Located at the Rinehart Annex, the FCC serves as an outreach center for English Language Learners and their families. FCC offers English classes, Literacy, Computer and Civics classes. The center connects families to community and school resources. Call FCC at (407) 841-1115 for additional information. Se habla espanol.

Driver Education

Driver Education is offered each semester at Lyman, Seminole and Winter Springs High Schools. The semester long course meets two days a week: Mondays and Wednesdays OR Tuesdays and Thursdays from 3:15-5:15 PM. The course includes classroom instruction, range driving and on the road driving. Students must have their learner’s permit to enroll in the course and receive .5 credit upon successful completion of the course.

The course is also offered in summer school. Please contact the high school guidance office or Mary Lane at mary_lane@scps.k12.fl.us for more information.

English Language Learners Florida Standards Assessment

Districts are required to offer accommodations to English Language Learners (ELLs) who are currently receiving services in a program operated in accordance with an approved district ELL Plan. Permissible accommodations can be a combination of the following:

Flexible Settings - ELLs are offered the opportunity to be tested in a separate room with the English for Speakers of Other Languages (ESOL) or heritage language teacher acting as test administrator.

Flexible Scheduling - ELLs can take a part or section of the test during several brief periods within one school day.

Flexible Timing - ELLs can be provided additional time; however, a session must be completed within one school day.

Assistance in the heritage language - For the mathematics and science tests, ELLs can be provided limited assistance by an ESOL or heritage language teacher using the student’s heritage language.

Dictionary - ELLs can have access to a printed version of the English-to-heritage language translation dictionary.

Physical Education

Reading and academics are the centerpiece of all we do in Seminole County Public Schools and this primary focus will continue. In addition, as a result of legislation enacted by the State of Florida, Seminole County Public Schools will provide 150 minutes of Physical Education a week to students in kindergarten through fifth grade, and the equivalent of one class period per day of Physical Education for one semester of each year for students in grades six through eight. On any day that Physical Education is offered, it must consist of at least 30 consecutive minutes of instruction of at least a moderate intensity level. Physical Education and classroom teachers will work together to provide this instruction.

The Physical Education Program stresses physical fitness and provides a foundation that encourages a healthy, active lifestyle. However, parental involvement plays a key role. As parents, you are encouraged to assist your child with this effort. Encourage your child to be more physically active at home and to develop positive attitudes regarding sound nutrition. The habits that are formed during these childhood years can affect your child’s health for a lifetime. For more information, visit the SCPS website at www.scps.us.
The purpose of the Florida Standards Assessments (FSA) is to assess students' progress toward mastery of the Florida Standards in English Language Arts (ELA), which includes Reading and Writing, and in Mathematics. Elementary and middle school students will also be administered the state Science test.

All students in the appropriate grade levels are expected to participate in the FSA and Science assessments, including English Language Learners and Exceptional Student Education students who do not participate in the Florida Standards Alternate Assessment.

Administration accommodations are provided to eligible ELL or ESE students with current IEP, 504, or ELL plans indicating their use. Accommodations for students with disabilities include: flexible presentation, flexible responding, flexible scheduling, flexible setting, and assistive devices. Accommodations for ELL students are listed on the English Language Learners page of this calendar and parent guide.

All students in third through tenth grades will participate in the FSA ELA assessments, and all students in third through eighth grades will participate in the FSA Mathematics assessments, unless they are participating in a high school credit course with a state End of Course (EOC) exam. Students in grades five and eight will be administered the Statewide Science Assessment.

Students in middle and high school who are participating in the Florida Standards Algebra 1, Algebra 2, or Geometry course will be administered the FSA EOC exam for that subject. Students in middle and high school participating in a Next Generation Sunshine State Standards Biology 1, Civics, or US History course will participate in the NGSSS EOC exam for that subject. Students enrolled in one of the courses with a state End of Course exam must participate in the assessment to receive a grade for the course and be assigned course credit.

Students enrolled in the tenth grade for the first time in 2014-15 and beyond must pass the FSA ELA assessment to graduate. Students must also pass the Algebra 1 End of Course exam to graduate.

For more information and updates on the Florida Standards Assessments, please go to the FSA Portal at www.FSAAssessments.org. For specific assessment dates and test session timing, check your school’s website and/or the Assessment Department website at www.scps.us.
Parent Checklist

- When children, parents, and schools work as a team, students succeed. There are many opportunities for parents to be involved throughout the school year. Please contact your child’s school to find out what you can do to support your child’s education.
- Parental involvement plays a very important part in a child’s education. As a parent, you are a major influence on your child’s success in school.
- Your actions stress the importance of learning and set a positive example for your child. Research shows that students benefit from family engagement/parent involvement through:
  - Higher grades and test scores;
  - Better attendance and more completed homework;
  - A more positive attitude and better behavior; and
  - Higher promotion and graduation rates

The following checklist provides information on how you can promote and strengthen student achievement:

- 1. I talk to my child regularly about school and the importance of doing one’s best.
- 2. I help and encourage my child to be successful in school.
- 3. I help my child set goals to help him or her be successful in school and life.
- 4. I make sure that my child:
  - attends school every day.
  - arrives on time for school.
  - gets adequate rest and nourishment to perform at his/her full potential.
  - is dressed appropriately.
- 5. I praise my child for both effort and achievement.
- 6. I encourage reading by:
  - keeping a supply of reading materials (books, magazines, newspapers) in my home.
  - regularly reading in front of my child.
  - encouraging my child to read.
  - regularly listening to my child read and providing help as needed.
- 7. I provide a time and place for my child to study every day.
- 8. I see to it that noise levels are kept down during homework time.
- 10. I keep an eye on my child’s progress and keep informed about what my child is learning in school.
- 11. If my child watches television, I help select the shows, and then discuss/evaluate the shows.
- 12. I respond promptly to communication from the school.
- 13. I have a general understanding of what my child is expected to learn for the school year.
- 14. I talk with my child about the progress he/she is making in each class or subject throughout the year.
- 15. I make every effort to be involved in my child’s education and school by:
  - regularly attending school activities.
  - meeting and talking with my child’s teacher.
  - attending parent workshops at school that may help me help my child.
  - joining the PTA, School Advisory Committee, or other parent group.
- 16. I have signed and support the school’s Code of Conduct and have high expectations for my child’s behavior.
- 17. I model good citizenship and respectfulness by:
  - being a good neighbor.
  - showing respect for family members and members of the community.
  - encouraging my child to get along with others.
  - providing opportunities for my child to participate in volunteer activities.
Dividends School Volunteer Program

The Dividends School Volunteer Program is a district-wide effort that encourages and promotes community involvement in Seminole County Public Schools. Types of volunteer opportunities include:

Classroom Volunteers
Volunteers go to a school on a regular basis to help individual or small groups of students. Classroom volunteers work directly under the supervision of a staff person.

Online registration is available at www.scps.us/volunteer for those who desire to volunteer in the schools. For more information call (407) 320-0178.

Field Trip Chaperone
All field trip chaperones must be registered with the Dividends office. Applications must be completed three weeks prior to the field trip. Online registration is available at www.scps.us/volunteer and click on the Dividends Volunteer Programs. Overnight chaperones must be fingerprinted.

Mentoring
Mentors serve as positive role models to students who need another adult in their lives to help them set goals, attend school regularly, realize the importance of a high school diploma, and get their lives on track. They offer encouragement and a listening ear, usually meeting one hour a week at a school with the same student. Training is provided for grades K-12.

Volunteer Coach
Applications may be submitted online at www.scps.us/volunteer and click on the Dividends Volunteer Programs. Fingerprinting is required.

Masters Tutoring Program
Trained volunteers work one-on-one or in small groups with students K-12 needing enrichment or remediation. Students are selected by classroom teachers.

RAP (Reading Mentors)
Trained and screened volunteers provide extra support for struggling readers in grades 1-12.

Special Friends
Volunteers provide a listening ear to elementary students who need a positive adult relationship. The Special Friends volunteer is trained to work directly with the guidance counselor.

Your child may be eligible to participate in the Dividends School Volunteer Programs listed above. Check with your local school for information on which programs are available. For more information on volunteer programs, please visit the district website at www.scps.us/volunteer.

RSVP/Retired Senior Volunteer Program
The RSVP/Retired Senior Volunteer Program through the Corporation for National Community Service is one of the longest running volunteer programs for 55 and older volunteers.

In support of the Dividends Program, the goal of RSVP of Seminole County Public Schools is to increase student achievement through meaningful intergenerational learning experience among students and senior community members as an essential part of each school operation.

As a volunteer, you can choose the school, grade level, day and time convenient to their schedule. Register today to become a D+V+dends School Volunteer because TOGETHER WE SHINE!!!

www.scps.k12.fl.us/volunteer
Transportation

School bus transportation is provided free to all students who live more than two miles from their assigned school. Students with disabilities in need of special transportation are provided this service. For more information, call the Transportation Department at (407) 320-7500 or (407) 320-7550.

Parents are Responsible for the Following:

• Ensuring the safe travel of students to and from school and home when students are not under the custody and control of the school district, including to and from home and the assigned bus stop when the school district provides bus transportation.

• Ensuring that students ride only their assigned school buses and get off only at assigned bus stops, except when the district has approved alternative buses or arrangements.

• Ensuring that students are aware of and follow the district-adopted Code of Student Conduct while students are at school bus stops and to provide necessary supervision during times when the bus is not present.

• Ensuring that when the physical disability of the student renders the student unable to get on and off the bus without assistance, the parent or guardian provides the necessary assistance to help the student get on and off the bus, as required by district policy or the student’s individual educational plan.

• Parents are responsible for providing transportation to and from VPK.

Parents, please instruct your student to fasten their seat belts while a passenger on the school bus. It is the law!

Florida law requires that new school buses purchased on and after January 1, 2001, be equipped with seat belts or other federally-approved restraint systems, and requires each school bus passenger to wear a properly adjusted belt when the bus is operating.

The law exempts (1) the state; (2) counties; (3) school districts; and (4) school bus operators and their agents, including teachers and volunteer chaperones, from liability (1) for personal injury to a school bus passenger caused solely because the passenger was not wearing a seat belt, or (2) for an injury to a passenger caused solely by another passenger’s use or non-use of a seat belt in a dangerous or unsafe manner.

It requires school districts to ensure that elementary schools receive first priority when they allocate school buses with seat belts, and exempts certain vehicles not used exclusively to transport public school students (Fla. Stat. Ann. § 316.6145 and § 1006.25 (1) (b)).
Private School/Home Education

The School Board of Seminole County invites parents of home education and private school students to take advantage of the diverse courses and extracurricular activities offered in Seminole County Public Schools. Students who are participating in a Home Education program in accordance with Florida Statute 1002.41, or who are enrolled in a private school may be admitted to the public schools of this district on a part-time basis. High School courses available may include math, science, foreign languages, personal fitness, and career/technical education. Examples of activities and services available to students include spelling bees, chorus, band, sports, and media centers. Some courses/activities may have a specific number of spaces available, specific criteria, or requirements for participation. The School Board is not responsible for transporting students in a Home Education Program/Private School. For additional information, contact the school your child would be zoned for, visit our website at www.scps.us, or call (407) 746-6760.

Home Education, as defined by Florida Statute 1002.01(1), is the “sequentially progressive instruction of a student directed by his or her parent or guardian” in order to satisfy attendance requirements in state statutes. For more information, call (407) 746-6760 or go to www.scps.us.

Private (non public) schools are corporations, churches, or private proprietary businesses that provide an alternative to the traditional K-12 public school system. Private schools in Florida are not licensed, approved, accredited, or regulated by the Florida Department of Education or Seminole County Public Schools. For more information go to www.FLDOE.org/Schools/School-Choice.

Virtual School

Seminole County Public Schools offers exciting full-time and part-time virtual options for public school students residing in Seminole County. Options are also available for private and home education students in grades K-12.

For more information, visit website: virtualschool.scps.k12.fl.us or call (407) 871-7287.

21st Century Community Learning Centers

Seminole County Public Schools’ 21st Century Community Learning Centers (21st CCLC) provide FREE after school and summer academic and personal enrichment programming to students in grades K-12 centers throughout the Seminole County school district. 21st CCLC programs will operate at the following sites during the 2017-2018 school year:

- Altamonte Elementary
- English Estates Elementary
- Greenwood Lakes Middle School
- Hamilton Elementary
- Midway Safe Harbor
- Milwee Middle School
- Pine Crest Elementary
- South Seminole Middle School
- Westside Community Center
- Wicklow Elementary

For more information about 21st CCLC programs, please visit our website at www.scps.us or call (407) 320-0534.

Last Best Chance Program

The Last Best Chance program is a program serving high school students in need of support for credit recovery, tutoring in all core subjects, and ACT/SAT prep. Certified teachers, guidance counselors and support staff work with program participants to keep them on track for graduation with their cohorts.

For more information about the Last Best Chance program, please contact us via email at kenneth_bentley@scps.us.
Continuous Improvement Process

Seminole County Public Schools uses a continuous improvement model. The work entails data review and achievement planning for all schools in Seminole County.

Florida Offender Alert System

The Florida Department of Law Enforcement (FDLE) has available through the sex offender/predator website the opportunity for Citizens to sign up to receive an e-mail alert when a registered sexual offender or predator moves into their neighborhood or within a radius of any designated location. Citizens can also track address changes reported by selected offenders or predators. The service is offered statewide at no charge. You can sign up through many local law enforcement agency websites or through the FDLE site: floridaoffenderalert.com

You may also report tips three ways to the SpeakOut Hotline at 800-423-TIPS, www.speakouthotline.org or text ‘speakout’ plus your tip information to CRIMES (274637).

Please feel free to pass this information on to friends and family and encourage them to take advantage of this valuable service.
## Required Florida Immunization Chart 2017-2018

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<th></th>
<th>HIB</th>
<th>VARIVAX</th>
<th>#2 VARIVAX</th>
<th>4-5 DTP DOSES</th>
<th>3-5 POLIO DOSES</th>
<th>MMR</th>
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<th>HEPATITIS B</th>
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<td>Pre-K</td>
<td>From 12 months of age through 59 months of age</td>
<td>1 dose or documentation of Chicken Pox Disease</td>
<td>Or documentation of Chicken Pox Disease</td>
<td>Unless the 4th is given on or after the 4th birthday</td>
<td>According to age at time of final dose</td>
<td>Given on or after the 1st birthday</td>
<td>Given with a time span of at least 30 days from 1st MMR</td>
<td>Pre K-12th Grade 3 dose series (2-3 doses if between the ages of 11-15 years)</td>
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This chart is also available [www.scps.us/Parents/Health Services/Downloads and Resources](http://www.scps.us/Parents/Health Services/Downloads and Resources)
Vaccines... What Parents Need to Know

Why does my child need vaccines now?
Vaccines aren’t just for babies. Some of the vaccines that babies get can wear off as kids get older. And as kids grow up they may come in contact with different diseases than when they were babies. There are vaccines that can help protect your preteen or teen from these other illnesses.

What vaccines does my child need?

**Tdap Vaccine**
This vaccine helps protect against three serious diseases: tetanus, diphtheria, and pertussis (whooping cough). Preteens should get Tdap at age 11 or 12. If your teen didn’t get a Tdap shot as a preteen, ask their doctor or nurse about getting the shot now.

**Meningococcal Vaccine**
Meningococcal conjugate vaccine protects against some of the bacteria that can cause meningitis (swelling of the lining around the brain and spinal cord) and septicemia (an infection in the blood). Preteens need the first meningococcal shot when they are 11 or 12 years old and a second meningococcal shot at age 16. Teens who got the meningococcal shot when they were 13, 14, or 15 years old should still get a second shot at age 16. Older teens who haven’t gotten any meningococcal shots should get one dose as soon as possible.

**HPV Vaccine**
Human papillomavirus (HPV) vaccines help protect both girls and boys from HPV infection and cancer caused by HPV. Two HPV vaccines protect girls from the types of HPV that cause most cervical cancer. One HPV vaccine also helps protect both girls and boys from anal cancer and genital warts. HPV vaccines are given to preteens as 3 shots over 6 months when they are 11 or 12 years old. Preteens and teens who haven’t started or finished the HPV vaccine series should ask the doctor or nurse about getting them now.

**Flu Vaccine**
The annual flu vaccine is the best way to reduce the chances of getting seasonal flu and spreading it to others. Even healthy preteens and teens can get very sick from the flu and spread it to others. While all preteens and teens should get a flu vaccine, it’s especially important for those with chronic health conditions such as asthma, diabetes, and heart disease to get vaccinated. The best time to get the flu vaccine is as soon after it’s available in your community, ideally by October. While it’s best to be vaccinated before flu begins causing illness in your community, flu vaccination can be beneficial as long as flu viruses are circulating, even in January or later.

When should my child be vaccinated?
A good time to get these vaccines is during a yearly health checkup. Your preteen or teen can also get these vaccines at a physical exam required for sports, school, or camp. It’s a good idea to ask the doctor or nurse every year if there are any vaccines that your child may need.

What else should I know about these vaccines?
These vaccines have all been studied very carefully and are safe. They can cause mild side effects, like soreness or redness in the part of the arm where the shot was given. Some preteens and teens might faint after getting a shot. Sitting or lying down when getting a shot and then for about 15 minutes after the shot, can help prevent fainting. Serious side effects are rare. It is very important to tell the doctor or nurse if your child has any serious allergies, including allergies to yeast, latex, or chicken eggs, before they receive any shots.

How can I get help paying for these vaccines?
The Vaccines for Children (VFC) program provides vaccines for children ages 18 years and younger, who are not insured, Medicaid-eligible, American Indian or Alaska Native. You can find out more about the VFC program by going online to www.cdc.gov and typing VFC in the search box.

Where can I learn more?
Talk to your child’s doctor or nurse about what vaccines they may need. You can also find more information about these vaccines on CDC’s Vaccines for Preteens and Teens website at [www.cdc.gov/vaccines/teens](http://www.cdc.gov/vaccines/teens).
Questions and Answers Regarding Seminole County Medication Policy 5.62

Can my child carry and self-administer prescription medications at school?
- **Elementary and Middle School** - No, with the exception of specific medications allowed by State law (Section 1002.20, F.S.) which are metered dose inhalers, epinephrine auto injectors, diabetes medications and pancreatic enzymes. Authorization form 157 is required.
- **High School** - Yes, with physician and parent/guardian permission documented on form 157. The form is to be turned in to the school clinic.

Can my child carry and self-administer over-the-counter medications at school?
- **Elementary School** - No. Elementary students may not carry any over-the-counter medications including cough drops and medicated lip balm.
- **Middle and High School** - Yes. Form 160 should be completed by the parent/guardian and turned in to the school clinic. Students should carry a copy of the authorization. Medication must be carried in the original container and it is recommended that they only carry one day’s dose. These medications are not to be stored in the clinic.

How can my child receive necessary medications at school if they are unable to self-administer?
- Form 157 is to be completed by the physician and signed by the parent or guardian for all medications (including over-the-counter medicine) that school personnel are to give. Medications are to be signed in to the clinic and trained school personnel will administer as prescribed.

Can my child deliver medication to the clinic?
- **Elementary and Middle School** - No. The parent or adult designee must sign all medications in to the clinic. If the parent appoints a designee, they should send a note of permission including the name of the medication and the amount being delivered.
- **High School** - Yes, using the same note of permission as listed above.

Where can I find the medication forms and the entire Medication Policy?
- At the SCPS Website [www.scps.us](http://www.scps.us)>Parents>Health Services>Downloads and Resources. Forms are also available in the school clinic.
Flag Protocol

A Note to Parents,

Please discuss the proper Flag Protocol below with your child and model it on appropriate occasions.

Pledge of Allegiance to the Flag; Manner of Delivery

The Pledge of Allegiance to the Flag, “I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all”, should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform, men should remove their headress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag, and render the military salute.

Conduct During Hoisting, Lowering or Passing of Flag

During the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in review, all persons present except those in uniform should face the flag and stand at attention with the right hand over the heart. Those present in uniform should render the military salute. When not in uniform, men should remove their headress with their right hand and hold it at the left shoulder, the hand being over the heart. Aliens should stand at attention. The salute to the flag in a moving column should be rendered at the moment the flag passes.

When Should We Salute the Flag?

• WHEN THE FLAG IS BEING RAISED OR LOWERED the salute should be given at the moment the process begins and be held until the flag has been raised to the top of the pole or lowered to its base.

• WHEN THE FLAG IS PASSING BY as in a parade or flag ceremony, the salute should be given at the moment the flag passes your position, and held until it has passed by.

• WHEN THE PLEDGE OF ALLEGIANCE is being given, the hand-salute should be given before the first words are spoken, and held until the last words have been spoken.

• WHEN THE NATIONAL ANTHEM is played, the salute should be given at the opening note and held until the last note has been played.

Pledge of Allegiance

“I pledge allegiance”
(I promise to be true)

“to the flag”
(to the symbol of our country)

“of the United States of America”
(each state that has joined to make our country)

“and to the Republic”
(a republic is a country where the people choose others to make laws for them – the government is “of, by and for” the people)

“for which it stands,”
(the flag means the country)

“one nation”
(a single country)

“under God,”
(the people believe in a supreme being)

“indivisible,”
(the country cannot be split into parts)

“with Liberty and Justice”
(with freedom and fairness)

“for all.”
(for everyone)
The Educational Equity Administrator for Seminole County Public Schools has the responsibility of assuring compliance with the educational equity requirements by providing technical expertise, monitoring activities or programs related to compliance, and responding to equity complaints. One of the responsibilities is to administer the Educational Equity Complaint/Grievance Procedures as adopted by the School Board.

It is the policy of the School Board of Seminole County, Florida, that no employee, student, or applicant shall - on the basis of race, color, national origin, sex, disability, marital status, age, religion, or any other basis prohibited by law - be excluded from participating in, be denied the benefits of, or be subjected to discrimination and harassment under any educational programs, activities, or in any employment conditions, policies, or practices conducted by the District. Additionally, the School board of Seminole County provides equal access to public school facilities for the Boy Scouts of America and other designated youth groups as required by 34 C.F.R. 108.6.

Every employee, student, or applicant for employment at Seminole County Public Schools has a solemn right to be treated fairly, equally, equitably, and with dignity. If for any reason you - the employee, student, or applicant for employment - find that you have been victimized by acts of discrimination and or harassment, whether intentional or unintentional, you are strongly encouraged to file an Educational Equity Complaint or Grievance with the Educational Equity Administrator, or any county or school-level administrator. All such complaints must be immediately forwarded to the Educational Equity Administrator for dissemination, action, and resolution. Forward to: SCPS Educational Equity Administrator, Seminole County Public Schools, Educational Support Center, 400 E. Lake Mary Blvd., Sanford, FL 32773-7127. (407) 320-0148.

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