

**Oklahoma City Public Schools  
FY2019 District Staffing Formula  
Middle Schools**

Formula Allocations	Class Size Not to Exceed	Teacher Load Not to Exceed
Teacher/Student Ratio	30	150

Special Allocations	District Staffing Formula
Administrative Interns	1 Per School
In School Intervention (ISI)	1 Teacher Per School
Small School Adjustment	Enrollment < 450 = 1 Additional Teacher

Support Staff (includes SC enrollment)	Enrollment/District Staffing Formula				
Enrollment	1-450	451-900	901-1350	1351-1800	
Assistant Principal	1.0	2.0	3.0	4.0	
Enrollment	1-799	800+			
Principal Secretary	1.0				
Financial Secretary	1.0				
Registrar	1.0				
Attendance Clerk	0.0	1.0			
Enrollment	1-299	300-499	500-999	1000-1499	1500+
Library Media Specialist (201 day contract)	0.5	1.0	1.0	1.0	2.0
Library Clerk (201 day contract)	0.0	0.0	0.5	1.0	0.0
<i>*Staff are assigned by Sandra Futrell (Sfutrell@okcps.org)</i>					
Enrollment					
Counselor	1 Counselor serves 400 students				
Nurse	1 Nurse serves 1,500 students - No school receives less than 1 day or .2 FTE per week				
<i>*Staff are assigned by Teri Bell (tlbell@okcps.org)</i>					

Staffing Not Included in the District Staffing Formula	
Federally Funded Staffing is determined by each individual school budget & the Federal Programs Department	Contact Terry Fraley (tlfraley@okcps.org)
Psychologist Staffing is determined by the Special Education Department	Contact Erin Trussel (emtrussel@okcps.org)
Special Education Staffing is determined by the Special Education Department	Contact Erin Trussel (emtrussel@okcps.org)
English Language Learner (ELL) Staffing is determined by the Language & Cultural Services Department	Contact Chris Berry (cwberry@okcps.org)

**Oklahoma City Public Schools  
FY2019 District Staffing Formula  
High Schools**

Formula Allocations	Class Size Not to Exceed	Teacher Load Not to Exceed
Teacher/Student Ratio	30	150
Alternative Education (OSDE Statute - 2 sections daily)	30	240

Special Allocations	District Staffing Formula
Administrative Interns	Capitol Hill, Douglass, US Grant, John Marshall, NW Classen, OK Centennial, Star Spencer
In School Intervention (ISI)	1 Teacher Per School
MS Small School Adjustment	Enrollment < 450 = 1 Teacher
HS Small School Adjustment	Enrollment < 450 = 2 Teacher
International Baccalaureate (IB)	5 Teachers

Support Staff	Enrollment/District Staffing Formula								
Enrollment	1-450		451-900		901-1350		1351-1800		1800+
Assistant Principal	1.0		2.0		3.0		4.0		5.0
Enrollment	1-999		1000-1350		1351+		Alt Ed		
Principal's Secretary	1.0								
Financial Secretary	1.0								
Attendance Clerk	1.0		2.0						
Registrar	1.0		1.0		2.0		2.0		
Secondary Clerk	1.0								
Enrollment	1-299		300-499		500-999		1000-1499		1500+
Library Media Specialist (201 day contract)	0.5		1.0		1.0		1.0		2.0
Library Clerk (201 day contract)	0.0		0.0		0.5		1.0		0.0

*\*Staff are assigned by Kathleen Lienke (kmlienke@okcps.org)*

Enrollment	
Counselor	1 Counselor serves 400 students
Nurse	1 Nurse serves 1,500 students - No school receives less than 1 day or .2 FTE per week

*\*Staff are assigned by Teri Bell (tlbell@okcps.org)*

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Psychologist Staffing is determined by the Special Education Department	Contact: Erin Trussell (emtrussell@okcps.org)
Special Education Staffing is determined by the Special Education Department	Contact: Erin Trussell (emtrussell@okcps.org)
English Language Learner (ELL) Staffing is determined by the Language & Cultural Services Department	Contact: Chris Berry (cwberry@okcps.org)