

Pilot Agreement-Extension

Between

Elk Grove Unified School District

And

Elk Grove Education Association

**Late Start or Early Out Elementary Collaboration Time**

**Pilot EXTENSION: 7/1/2018 to 6/30/2019**

(May 23, 2018)

Elk Grove Unified School District (District) and Elk Grove Education Association (EGEA), collectively referred to as “the parties,” have considered their mutual interests and agree to extend this Pilot Agreement (Agreement) regarding Late Start or Early Out Elementary Collaboration Time for the 2018-2019 school year in accordance with the following terms and conditions:

1. The parties agree that Elementary collaboration time shall take place at each elementary school one day per week through the implementation of a Late Start or Early Out schedule as defined in this Agreement.
2. The parties agree that the purpose of Late Start or Early Out Elementary collaboration time is for teachers and certificated staff to plan, adapt, and evaluate curriculum and instructional strategies, and analyze data collaboratively with colleagues.
3. The parties agree that this Late Start or Early Out collaboration time shall be used for elementary grade level or cross grade level teams to meet in groups. Late Start or Early Out collaboration planning time is to be used for the purposes described in this section. This time is not to be supplanted with trainings, staff meetings, non-instructional items, or administrative assignments.
4. The parties agree that all elementary teachers and certificated staff participating in Late Start or Early Out Elementary collaboration time will in collaboration with their site administrator, determine elementary planning time agendas, and the reporting out of tasks accomplished during elementary planning time.

## 5. Transitional Kindergarten and Kindergarten Collaboration Time

A. EGEA and EGUSD are committed to continuing to explore opportunities to provide collaboration time for Transitional Kindergarten (TK) and Kindergarten (K) teachers along with their grades 1-6 colleagues.

B. School site administrators will facilitate a collaborative process for deciding which of the following options best meets the needs of the school and team. If the TK/K teams or the TK teachers or the K teachers at a site are unable to reach consensus with each other or unable to reach consensus with their site administrator and the Associate Superintendent of Elementary Education on a collaboration time option for the 2018-2019 school year, then the 2015-2016 school year practice regarding collaboration time shall apply.

C. Options:

(1) TK and K-AM/PM teachers will collaborate with other teachers on their schedule one day a week for 40-50 minutes. This will be during the time that is historically considered TK and K partner time; or

(2) A one-half ( $\frac{1}{2}$ ) day substitute will be provided once a month during which both the AM and PM teachers will be able to collaborate together for the half day-work day. An alternating rotation of AM/PM collaboration time will be determined by the TK and K teams; or

(3) For sites that have an approved TK/K collaboration time schedule during the 2015-2016 school year, such sites shall continue to have the option to continue their 2015-2016 TK/K collaboration schedule; or

(4) On a site by site basis, an alternative collaboration time schedule option can be explored by the TK and/or K-AM/PM teachers and the site administrator.

The site administrator and the Associate Superintendent of Elementary Education will consider the following factors when determining whether to approve a proposed TK/K collaboration time option:

(a.) Cost of the proposed option.

(b.) Student transportation issues.

(c.) Compliance with instructional minutes requirements.

(d) Minimal student class overlap time issues.

(5) The TK/K teams may choose not to select one of the above options, and as a result shall continue with the school site's TK/K 2015-2016 schedule.


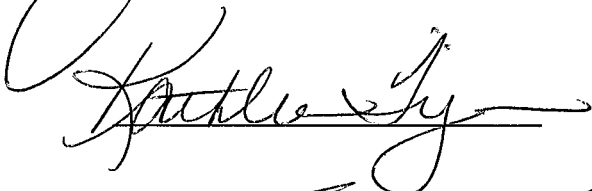

6. The parties agree that Special Education teachers assigned to self-contained special education classes will determine, collaboratively with their administrator, the feasibility of participating in Late Start or Early Out Elementary collaboration planning time. Should a special education teacher assigned to a self-contained class not be able to participate, his/her schedule of instructional minutes will not exceed the number of instructional minutes taught during the 2014-2015 school year. The parties agree that the parties' joint Special Education Committee will consider potential options to address collaboration planning time for Special Education teachers assigned to self-contained classes.

7. The parties agree that during elementary collaboration planning time, in order to provide student supervision at minimal additional cost to the District, each school site will use existing non-certificated staff to provide student supervision to the extent possible. The parties agree that if it is necessary to use certificated staff to provide student supervision during Early Out or Late Start Elementary collaboration planning time, the sites will develop an equitable rotation schedule, so that an individual teacher or grade level is not regularly excluded from elementary collaboration planning time.

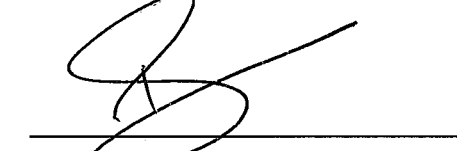
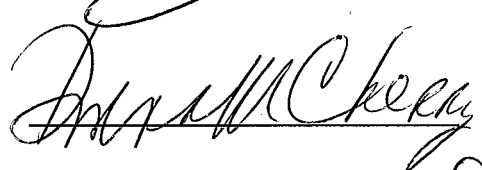
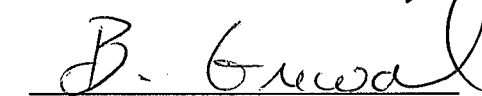
8. The parties agree that this Agreement regarding Early Out or Late Start Elementary collaboration planning time is an extended pilot program for the 2018-2019 school year, and that this Agreement shall expire on June 30, 2019.

9. The parties agree that representatives from the District and EGEA will meet to evaluate the benefits and related impacts of Early Out or Late Start Elementary collaboration planning time, the Late Start or Early Out schedule; and to determine if any changes are necessary. This pilot evaluation will occur prior to the end of March 2019. At that time, recommendations will be made to the negotiations teams regarding the conditions for future implementation of elementary collaboration planning time.

For EGEA

For EGUSD

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Dated: 5/23/2018

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Dated: 5/23/18