

## ELEVATE NM 22/23

# Components & NMPED Suggested Timeline

Complete On or Before	Responsible Partner	Component
First Friday of September	Teacher	Complete Self-Reflection with 19 Elements (Domains 1-4)
Last Friday of September	Teacher	Beginning of Year (BOY) Professional Development Plan (PDP) - Complete reflection
Last Friday of September	Administrator	1st Walkthrough
40th Day of School	Administrator	BOY PDP - Apply ratings and provide actionable feedback and coaching
Second Friday of December	Teacher	Post-Observation Reflection - Complete and reference during Formal Observation Coaching Session
	Administrator	Formal Observation - Apply ratings and provide actionable feedback and coaching. (Note: Level 2 & Level 3 teachers can have their single yearly observation at any time during the calendar year.)
Last Friday of January	Administrator	2nd Walkthrough
Second Friday of February	Teacher	Domain 1- Upload Lesson Plan
Last Friday of February	Administrator	Domain 1 - Apply ratings and provide actionable feedback and coaching
Second Friday of March	Teacher	Middle of Year (MOY) PDP Reflection - Complete reflection
Last Friday of March	Administrator	Middle of Year (MOY) PDP Reflection - Apply ratings and provide actionable feedback and coaching
	Teacher	Post-Observation Reflection - Complete and reference during Formal Observation Coaching Session
	Administrator	Formal Observation - Apply ratings and provide actionable feedback and coaching. (Note: Level 2 & Level 3 teachers can have their single yearly observation at any time during the calendar year.)
Second Friday of April	Teacher	Domain 4 - Upload artifacts
		End of Year (EOY) PDP Reflection - Complete reflection
First Friday of May	Administrator	Domain 4 - Apply ratings and provide feedback
		EOY (End of Year) PDP Reflection - Apply ratings and provide feedback

Fourth Friday of May

Teacher

Teacher saves and/or prints a copy of their Elevate NM ratings and feedback to keep in their professional files.

NMPED, EQ, EGD, 8.23.22