National Board Certification, developed by the National Board for Professional Teaching Standards, is the most respected professional certification available in K-12 education. Conroe ISD is committed to supporting educators throughout the National Board Certification process and working together to foster excellent teaching and learning for all students.

**NOW is the time for YOU to join our cohort of National Board Certified Teacher Candidates!**

**Who is Eligible?**
- Full-time classroom teacher
- 3 full years of teaching experience
- Valid state teaching license

**What is the Certification Program?**
The CISD National Board Certification Program is a multi-year, active commitment from participants. More information pertaining to the National Board Certification Program can be found at [www.nbpts.org](http://www.nbpts.org).

**Participants Accepted into the Program will be Expected To:**
- Participate for the entire duration of the certification program.
- Attend regular cohort meetings throughout the commitment period.
- Complete various assignments such as videoing classroom lessons, writing about teaching practices and activities which impact student learning, as well as other assignments designed to support the certification process.
- Actively participate in a National Board Certification learning community.

**How Much Does the Certification Cost?**
- Candidates pay an annual, non-refundable $75 registration fee.
- Conroe ISD pays for the 4 component fees ($1,900 total) required for each candidate.

**Conroe ISD Educators receiving an active National Board Certification will receive augmented salaries, with an additional up to $9,000 per year.**

**Apply Now!**
The cohort application can be found under the Teaching & Learning district website. Applications will be accepted now through January 7, 2022.

**Deadline to Apply**
January 7, 2022

**More Information**
Enroll in the NBC Informational Session
Thursday, December 9, 2021 from 4:30-5:30

**Register in Eduphoria**

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**National Board Program Administrator:**
Chris Reichelt | creichelt@conroeisd.net | 936-709-7817
Coordinator of Gifted Programs, Professional Programs, and Mentorships
The Conroe ISD NBCT Candidate Scholarship Application

Instructions for Submission

I. Complete Application Form - Three (3) pages

II. Submit Required Attachments – Six (6) pages, depending on the length of recommendations.

1. Profile of Teaching (Type this heading on your document.)

   Submit a written profile of your approach to teaching. Use the five NBPTS core propositions as points of discussion. Give specific examples from your classroom practice that illustrate each proposition. Write in first person. Keep in mind that this piece of writing should capture the life and heart of your classroom. Avoid writing a philosophical treatise on education.

   The profile may not exceed two single-spaced, typed pages. Use Times New Roman 12 font with one-inch margins all around. Profiles that exceed two pages will not be considered.

   The Five Core Propositions are as follows:

   1. Teachers are committed to students and their learning.
   2. Teachers know the subjects they teach and how to teach those subjects to students.
   3. Teachers are responsible for managing and monitoring student learning.
   4. Teachers think systematically about their practice and learn from experience.
   5. Teachers are members of learning communities.

2. Context of School (Type this heading on your document.)

   Provide a written snapshot of your school or classroom in terms of demographics, points of pride, challenges, etc. The context may not exceed one single-spaced page (same font and margin requirements as above).

3. Two Letters of Recommendation (At least one should be an administrator at your school or district.)

4. List of Education-Related Recognitions, Honors, & Awards Received (List Form Only – One Page)

III. Compile the submission packet containing the items above (I and II) and send by campus mail in one envelope to Chris Reichelt. There should be nine (9) pages in the packet (unless recommendations exceed one [1] page).
Applications must be received on or before Friday, January 7, 2022 at 4:00 pm.

Please return applications via Campus Mail to the following address:

Conroe ISD Administration Building
Attn: Chris Reichelt, NBCT Coordinator

Name______________________________________________________________________________

Home Address (Include City and Zip Code) _______________________________________________

Home Phone ___________________________ Cell Phone _________________________________

Email _______________________________________________________________________________

Campus (No Initials) _______________________ Grade Level and Subject ________________

School Address _________________________________________

Principal ______________________________________

Number of Years as a Teacher (not including this year) _____________________________

Number of Years in Conroe ISD __________

Number of Years teaching at current campus _________

Have you previously submitted National Board components? _____ If so, which one(s)? ________________

Please provide a summary of your teaching experience below.

<table>
<thead>
<tr>
<th>Years</th>
<th>District</th>
<th>Campus</th>
<th>Teaching Assignment</th>
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<tbody>
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</table>

Mark an X by all the following that apply to your school:

_____ Title I School

_____ Five (5) or fewer National Board Certified teachers at my school
## NBCT Cohort Application

**National Board Certification Area (Mark an X by your certificate of choice.)**

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<thead>
<tr>
<th>DISCIPLINE</th>
<th>DEVELOPMENTAL LEVEL</th>
<th>3-8</th>
<th>7-12</th>
<th>11-15</th>
<th>14-18+</th>
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<tbody>
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<td>Library Media</td>
<td>Early Childhood through Young Adulthood</td>
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<td>Literacy: Reading-Language Arts</td>
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The following criteria must be met in order for your application to be considered by the selection panel. The applicant verifies and commits to the following by placing an (X) in the spaces provided.

1. Have three (3) years of teaching experience and a baccalaureate or higher degree.
2. Teach full-time in Conroe ISD.
3. Commit to teach three (3) years in Conroe ISD after completion of NBCT.
5. Applicants are responsible for registration fees ($75.00 non-refundable each year of candidacy).
If ________________________________ (applicant’s name) is selected for Conroe ISD’s National Board for Professional Standards Cohort 2021-2022, I understand the following:

1. The program may require the participant’s release for two professional leave days for planning and documentation each year of the candidate’s participation in the cohort.

2. Participants will be expected to attend and be active contributors at required trainings, seminars, etc., which will be scheduled approximately once each month during the school year.

3. Participants will be expected to use district email and to check email at least once every 24 hours.

4. The National Board for Professional Teaching Standards (NBPTS) certification process is rigorous and very demanding; over 300 hours of preparation over nine months is required. Some candidates have reported over 700 hours of work.

5. The NBPTS certification process consists of e-portfolios and assessment center exercises. Participants are expected to meet all deadlines and complete all parts of the process. Participants are also expected to stay in regular contact with the district’s NBCT Coordinator, Chris Reichelt, and meet all deadlines.

6. NBCT Certification is a two (2) year process and this cohort will provide support for both years. All candidates are expected to pass all the components necessary to meet the goal of becoming a National Board Certified Teacher.

7. Participants who do not participate in cohort meetings or complete their submission deadlines will be withdrawn from the cohort, and reimbursement of cohort fees will be collected from the participant.

8. Participants should receive support for this effort at the campus level.

9. Participants will keep campus administration apprised of progress, important deadlines and requirements, and any other appropriate information regarding the pursuit of certification.

10. Candidates must pay NBPTS an electronic online registration fee of $75.00. Upon completion of the NBPTS certification process requirements, including submitting all entries of the portfolio and completion of the assessment center, the candidate will provide proof of completion to Chris Reichelt.

Principal’s Signature: ________________________________ Date ________________

Applicant’s Signature: ________________________________ Date ________________
Dear Principal:

A member of your faculty has applied for admission into the Conroe ISD National Board for Professional Teaching Certification Cohort 2021-2022. The cohort is a rigorous and challenging undertaking that will guide him/her through this most prestigious and rewarding certification process. The demands of this certification process are very high, and so are the rewards of enhanced professional development and recognition.

Your input and support are very important to the success of this project. Please take a moment to give your confidential assessment of this teacher’s personal and professional qualifications. Please respond to the following questions.

NBPTS Certification Applicant’s name: ________________________________________________

Please rate the applicant in the following categories on a scale of 1-5, with 1 = strongly disagree or see little evidence and 5 = strongly agree or have seen much evidence of this trait.

1. Follows through on commitments
   1 2 3 4 5
2. Consistently meets deadlines
   1 2 3 4 5
3. Shows a great capacity for sustained effort
   1 2 3 4 5
4. Demonstrates resilience when under pressure
   1 2 3 4 5
5. Effective spoken/written communication skills
   1 2 3 4 5
6. Knows content and best practices
   1 2 3 4 5
7. Understands and meets individual instructional needs
   1 2 3 4 5
8. Continually develops/improves as a professional learner
   1 2 3 4 5
9. Engages in reflective dialogue about teaching
   1 2 3 4 5
10. Contributes to the school community and the profession
    1 2 3 4 5

Signature: ____________________________________________ Date: ________________________
Printed Name: _______________________________________

This information is confidential and will not be shared with the applicant. Please return this form to Chris Reichelt, NBCT Coordinator, by 4:00 PM on Friday, January 7, 2022.
Conroe ISD Teaching & Learning Department

NBCT Cohort Application
Recommendation Form: PROFESSIONAL COLLEAGUE

Dear Educator:

A colleague of yours has applied for admission into the Conroe ISD National Board for Professional Teaching Certification Cohort 2021-2022. The Cohort is a rigorous and challenging undertaking that will guide him/her through this most prestigious and rewarding certification process. The demands of this certification process are very high, and so are the rewards of enhanced professional development and recognition.

Your input and support are very important to the success of this project. Please take a moment to give your confidential assessment of this teacher’s personal and professional qualifications. Please respond to the following questions.

NBPTS Certification Applicant’s name: ____________________________________________

Please rate the applicant in the following categories on a scale of 1-5, with 1 = strongly disagree or see little evidence and 5 = strongly agree or have seen much evidence of this trait.

1. Follows through on commitments
2. Consistently meets deadlines
3. Shows a great capacity for sustained effort
4. Demonstrates resilience when under pressure
5. Effective spoken/written communication skills
6. Knows content and best practices
7. Understands and meets individual instructional needs
8. Continually develops/improves as a professional learner
9. Engages in reflective dialogue about teaching
10. Contributes to the school community and the profession

Strongly Disagree 1 2 3 4 5 Strongly Agree

Signature: ___________________________________________ Date: ______________________
Printed Name: __________________________________________

This information is confidential and will not be shared with the applicant. Please return this form to Chris Reichelt, NBCT Coordinator, by 4:00 PM on Friday, January 7, 2022.
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NOW is the time for YOU to join our cohort of National Board Certified Teacher Candidates!

Scoring of Submissions

A review panel composed of Conroe ISD NBCT Teachers and other leaders from across the district will meet to score submissions.

Applicants will be notified of their status by January 21, 2022.

Compile the submission packet containing the items above (I and II) and send by campus mail in one envelope to Chris Reichelt.

There should be nine (9) pages in the packet (unless recommendations exceed one [1] page).