



2006–2007

Staff Calendar

Instructional Days – 176 days

1st Semester 82 days
2nd Semester 94 days

Early Release Times

12:30 p.m. K–3, 4–6, and
Vanguards
1 p.m. 6–8 and Academies
1:30 p.m. High Schools
2 p.m. Magnet Schools

Staff Development

Aug. 7-9, Sep. 22, Nov. 20-21

Teacher Preparation

Aug. 10-11, Jan. 2, May 25

Parent Conferences

(4–8 p.m.)
Oct. 3, Feb. 26 High School
Oct. 5, Feb. 27 Middle School
Oct. 10, Mar. 1 Elementary School

Fair Days

The Elementary Fair Day on Oct. 6 is a regular school day for secondary students and teachers.

The Secondary Fair Day on Oct. 13 is a regular school day for elementary students and teachers.

Central Office Closing Dates

Labor Day Sept. 4
Thanksgiving Nov. 22-24
Winter Break Dec. 18 – Jan. 1
Martin L. King Jr. Jan. 15
Spring Break March 12-16
Memorial Day May 28
Summer Break July 2 – July 13

(continued on back)

AUGUST / AGOSTO 06

S	M	T	W	T	F	S
				1	2	3
		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 1-4** New Teacher Academy
- 3** Biweekly Payroll Cutoff
- 7** All Teachers Report
- 7-8** Campus Staff Development
- 9** Districtwide Convocation
- 10-11** Teacher Workdays
- 11** Biweekly Pay Day
- 14** Students Report
- 15** Monthly Pay Day
- 17** Biweekly Payroll Cutoff
- 25** Biweekly Pay Day
- 31** Monthly Payroll Cutoff
Biweekly Payroll Cutoff

FEBRUARY / FEBRERO 07

S	M	T	W	T	F	S
					1	2
		3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 1** Inside Track
Biweekly Payroll Cutoff
- 9** Early Release Day
Six Weeks Ends
Biweekly Pay Day
- 12** Six Weeks Begins
- 15** Monthly Pay Day
Biweekly Payroll Cutoff
- 19** Report Cards Issued
- 20-23** TAKS Testing
- 23** Biweekly Pay Day
- 26** Parent Conference
- 27** Parent Conference
- 28** Monthly Payroll Cutoff

SEPTEMBER / SEPTIEMBRE 06

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4** Labor Day Holiday
- 7** Inside Track
- 8** Biweekly Pay Day
- 14** Biweekly Payroll Cutoff
- 15** Monthly Pay Day
- 21** Six Weeks Ends
- 22** Staff Development /
Student Holiday
Biweekly Pay Day
- 25** Six Weeks Begins
- 28** Biweekly Payroll Cutoff
- 30** Monthly Payroll Cutoff

MARCH / MARZO 07

S	M	T	W	T	F	S
					1	2
		3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1** Parent Conference
Biweekly Payroll Cutoff
- 9** Biweekly Pay Day
- 12-16** Spring Break
- 15** Monthly Pay Day
Biweekly Payroll Cutoff
- 23** Biweekly Pay Day
- 29** Biweekly Payroll Cutoff
- 31** Monthly Payroll Cutoff

OCTOBER / OCTUBRE 06

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2** Report Cards Issued
- 3** Parent Conference
- 5** Parent Conference
- 6** Elementary Fair Day
Biweekly Pay Day
- 10** Monthly Pay Day
- 12** Biweekly Payroll Cutoff
- 13** Secondary Fair Day
Monthly Pay Day
- 17-20** Exit-Level TAKS Testing
- 20** Early Release Day
Biweekly Pay Day
- 26** Biweekly Payroll Cutoff
- 27** Six Weeks Ends
- 30** Six Weeks Begins
- 31** Monthly Payroll Cutoff

APRIL / ABRIL 07

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 2-3** TAKS Testing
- 5** Six Weeks Ends
Inside Track
- 6** Inclement Weather
Biweekly Pay Day
- 9** Inclement Weather
- 10** Six Weeks Begins
- 12** Biweekly Payroll Cutoff
- 13** Monthly Pay Day
- 16-20** TAKS Testing
- 17** Report Cards Issued
- 20** Biweekly Pay Day
- 26** Biweekly Payroll Cutoff
- 30** Monthly Payroll Cutoff

NOVEMBER / NOVIEMBRE 06

S	M	T	W	T	F	S
				1	2	3
		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 2** Inside Track
- 3** Biweekly Pay Day
- 6** Report Cards Issued
- 9** Biweekly Payroll Cutoff
- 15** Monthly Pay Day
- 17** Biweekly Pay Day
- 20-21** Staff Development /
Student Holiday
- 22-24** Thanksgiving Break
- 23** Biweekly Payroll Cutoff
- 30** Monthly Payroll Cutoff

MAY / MAYO 07

S	M	T	W	T	F	S
				1	2	3
		4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 4** Biweekly Pay Day
- 10** Biweekly Payroll Cutoff
- 15** TAKS Testing
Monthly Pay Day
- 18** Biweekly Pay Day
- 24** Elem. Report Cards Issued
Students' Last Day
Biweekly Payroll Cutoff
- 25** Teachers' Last Day / Teacher
Preparation
- 28** Memorial Day Holiday
- 30** Secondary Report Cards
Mailed
- 31** Monthly Payroll Cutoff

DECEMBER / DICIEMBRE 06

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1** Biweekly Pay Day
- 7** Biweekly Payroll Cutoff
- 15** Six Weeks Ends
Monthly Pay Day
Biweekly Pay Day
- 18-29** Winter Break
- 21** Biweekly Payroll Cutoff
- 28** Biweekly Pay Day
- 31** Monthly Payroll Cutoff

JUNE / JUNIO 07

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 1** Biweekly Pay Day
- 7** Biweekly Payroll Cutoff
- 15** Monthly Pay Day
Biweekly Pay Day
- 21** Biweekly Payroll Cutoff
- 26-27** TAKS Testing
- 29** Biweekly Pay Day
- 30** Monthly Payroll Cutoff

JANUARY / ENERO 07

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1** Winter Break
- 2** Teacher Prep Day /
Student Holiday
- 3** Students Report
- 4** Biweekly Payroll Cutoff
- 9** Report Cards Issued
- 12** Early Release Day
Monthly Pay Day
Biweekly Pay Day
- 15** Martin Luther King Jr.
Holiday
- 18** Biweekly Payroll Cutoff
- 26** Biweekly Pay Day
- 31** Monthly Payroll Cutoff

JULY / JULIO 07

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 4** Independence Day Holiday
- 5** Biweekly Payroll Cutoff
- 10-13** Exit-Level TAKS Testing
- 13** Monthly Pay Day
- 13** Biweekly Payroll Cutoff
- 19** Biweekly Payroll Cutoff
- 27** Biweekly Pay Day
- 31** Monthly Payroll Cutoff



Michael Hinojosa, Ed.D.
General Superintendent

3700 Ross Avenue
Dallas, TX 75204-5491
972.925.3700
www.dallasisd.org

PRINCIPLES OF PUBLIC SERVICE

Trustworthiness • Responsibility • Respect • Caring • Citizenship • Fairness

PEIMS SUBMISSION DEADLINES

Fall Snapshot Date
Oct. 27, 2006

Submission 1
Student, budget, and staff data due to TEA on Dec. 7, 2006

Submission 2
Prior year actual financial data due to TEA on Feb. 1, 2007

Submission 3
Student year-long attendance, high school course completions, and disciplinary actions due to TEA on June 21, 2007

Submission 4
Summer school and other extended year services due to TEA on Sept. 13, 2007

DEADLINES FOR GRADUATION LISTS

Preliminary graduation lists are due in the Office of Board Services by March 9, 2007, final lists by April 13, and certified lists three days prior to graduation.

ADDITIONAL NOTES TO THE CALENDAR

Employees who receive credit for parent conference night (two .5 days)

Principals, assistant principals, deans of instruction, teachers, media specialists, counselors, staff nurses, speech therapists, and speech therapist assistants

225 / 226-day employees (except principals)

Winter break holidays:
Dec. 21 Dec. 22, Dec. 25, Dec. 26, Dec. 27, Jan. 1
Winter break vacation days:
Dec. 18, Dec. 19, Dec. 20, Dec. 28, Dec. 29

Spring break holiday: March 16

Spring break vacation days:
March 12, March 13, March 14, March 15

Summer break: July 2-13
(9 vacation days + 1 holiday on July 4)

225-day employees have 21 vacation days

5 days winter break; 4 days spring break; 9 days summer break; 3 days to be used at the employee's and supervisor's discretion

226-day employees have 20 vacation days

5 days winter break; 4 days spring break; 9 days summer break; 2 days to be used at the employee's and supervisor's discretion

235-day employees have 14 vacation days

5 days winter break; 4 days spring break; 5 days to be used in the summer or at the employee's and supervisor's discretion

Inclement Weather Days

The April 6 and April 9 inclement weather days are scheduled as nonworking days to be used as make-up days if needed. If April 6 is not used as a make-up day, it will be a nonworking day for employees with contract days ranging from 185 to 215 days, and for principals. If April 9 is not used as a make up day, it will be a nonworking day for employees with contract days ranging from 185 to 215 days, and for principals. April 6 and 9 will continue to be working days for employees with contract days greater than 215 days, except for principals.

2006-2007 CALENDAR OF WORK DAYS FOR DALLAS ISD PERSONNEL

	Beginning Date	Ending Date	Total Days
ALL LEVELS:			
Classroom Teacher	8-7-06	5-25-07	187
Classroom Teacher New to the District	7-28-06	5-25-07	193•
Media Specialist	8-7-06	5-25-07	187
Media Specialist New to the District	7-28-06	5-25-07	193•
Speech Therapist / Speech Therapist Assistant	8-7-06	5-25-07	187
Speech Therapist / Assistant New to the District	7-28-06	5-25-07	193•
Staff Nurse	8-7-06	5-24-07	185%#
Staff Nurse New to the District	7-31-06	5-24-07	190%#
Community Liaison	8-7-06	5-24-07	185
Food Services Administrative Trainee	8-1-06	5-29-07	185+
Cafeteria Supervisor and Supervisor Assistant	8-1-06	5-25-07	184+
Reconnection Center – 215-day Employees	8-1-06	6-29-07	215

HIGH SCHOOLS:

Principal	7-17-06	6-29-07	226√
Assistant Principal, Dean of Instruction	7-19-06	6-6-07	207
Coach, Head and Assistant	7-24-06	5-25-07	197
Coach, Athletic Director	7-17-06	5-25-07	202
Coach, Head – Football	7-17-06	5-25-07	202
Comprehensive HS / Magnet School Counselor	7-27-06	6-5-07	200
Cluster Coordinator	7-26-06	5-25-07	195
Cluster Coordinator	7-17-06	5-31-07	205
Cooperative Vocational Teacher	7-26-06	5-25-07	195
Financial Clerk	7-17-06	6-15-07	215
HECE/AG Vocational Teacher	7-26-06	5-25-07	195
JROTC Instructor	8-7-06	6-7-07	195
Office Manager	7-17-06	6-29-07	225&
School Clerk	8-7-06	5-24-07	185
Data Controller	7-17-06	6-1-07	205
Registrar	7-27-06	5-30-07	195
Paraprofessional, Teacher Assistant	8-7-06	5-24-07	185
Nurse Assistant, Clinic Attendant	8-7-06	5-24-07	185

MIDDLE SCHOOLS:

Principal	7-17-06	6-29-07	226√
Assistant Principal, Dean of Instruction	7-19-06	6-6-07	207
Coach Head and Assistant, Athletic Director	8-7-06	5-25-07	187
Counselor	8-2-06	6-4-07	195
Financial Clerk	7-19-06	6-5-07	205
JROTC Instructor	8-7-06	5-25-07	187
Office Manager	7-17-06	6-29-07	225&
School Clerk	8-7-06	5-24-07	185
Data Controller	7-24-06	6-1-07	200
Registrar	7-27-06	5-30-07	195
Teacher Assistant, Paraprofessional	8-7-06	5-24-07	185
Nurse Assistant, Clinic Attendant	8-7-06	5-24-07	185

EARLY CHILDHOOD AND INTERMEDIATE SCHOOLS:

Principal	7-17-06	6-29-07	226√
Assistant Principal	7-19-06	6-6-07	207
Elementary Counselor	8-7-06	5-24-07	185%#
Office Manager	7-17-06	6-29-07	225&
School Clerk	8-7-06	5-24-07	185
Computerized Records Controller	7-27-06	5-30-07	195
Teacher Assistant, Paraprofessional	8-7-06	5-24-07	185
Nurse Assistant, Clinic Attendant	8-7-06	5-24-07	185

OTHER PROFESSIONAL STAFF:

Central Administration	9-1-06	8-31-07	226
Educational Diagnostician	8-7-06	5-24-07	185
Educational Diagnostician - 205	7-24-06	6-8-07	205
Educational Diagnostician - 215	7-17-06	6-15-07	215
Evaluation Specialist	9-1-06	8-31-07	226
Evaluation Technician	9-1-06	8-31-07	205
Licensed Spec. In School Psychology - 185	8-7-06	5-24-07	185
Licensed Spec. In School Psychology - 205	7-24-06	6-8-07	205
Licensed Spec. In School Psychology - 215	7-17-06	6-15-07	215
Licensed Psychologist	9-1-06	8-31-07	226
Predoctoral Psychology Intern	8-1-06	7-31-07	226
Nursing Specialist	7-31-06	6-1-07	195
Nurse, Special Education - 205	7-24-06	6-8-07	205
Occupational Therapist	8-7-06	5-24-07	185
Occupational Therapist - 215	7-17-06	6-15-07	215
Social Worker	8-7-06	5-24-07	185
Teacher - Special Education - 195	7-31-06	6-1-07	195
Teacher - Special Education - 205	7-24-06	6-8-07	205
Teacher - Special Education - 215	7-17-06	6-15-07	215
Teacher - Adapted PE	8-7-06	5-25-07	187
Visiting Teacher	8-7-06	5-24-07	185
Visiting Teacher - 215	7-17-06	6-15-07	215
Youth Action Center Specialist	8-7-06	5-24-07	185
Other Professionals Not Listed Above	8-7-06	5-24-07	185
	7-31-06	6-1-07	195
	7-24-06	6-8-07	205
	7-17-06	6-15-07	215
	9-1-06	8-31-07	226

OTHER SALARIED SUPPORT:

Central Office Support	9-1-06	8-31-07	225
Paraprofessional / Office Support	8-7-06	5-24-07	185
	7-31-06	6-1-07	195
	7-24-06	6-8-07	205
	7-17-06	6-15-07	215
	9-1-06	8-31-07	225

SAFETY AND SECURITY:

Advisor Paraprofessional	8-7-06	5-24-07	185
Campus Officer	9-1-06	8-31-07	235
Police Officer	9-1-06	8-31-07	235
Dispatch Supervisor	9-1-06	8-31-07	235
Security Guard Supervisor	9-1-06	8-31-07	235

BIWEEKLY (HOURLY) PERSONNEL:

Custodial: Custodian, Part-time Custodian, Floater,			
Leadperson, Facility Supervisor, Plant Operator	9-1-06	8-31-07	261
Parking Lot Attendant	8-7-06	5-24-07	185
Food Services: Supervisor Trainee	8-1-06	5-25-07	184+
Assistant, Technician	8-1-06	5-25-07	180+
Graphics, Maintenance, Service Center	9-1-06	8-31-07	261

EXPLANATION OF SYMBOLS

- Teachers, speech therapists, speech therapist assistants, and media specialists, new to the district are scheduled for staff development on July 28 and 31 and Aug. 1, 2, 3, and 4.
- #—Staff nurses new to the district are scheduled for staff development on July 31 and Aug. 1, 2, 3, and 4.
- +—Food Services administrative trainees, cafeteria supervisors, cafeteria assistants, and supervisor trainees will work five days between Aug. 1 and Aug. 11. Technicians and assistants will work two days between Aug. 1 and Aug. 11.
- %—Jan. 2 is a nonworking day for staff nurses and elementary counselors.
- √—The proposal to change the number of contract days for principals to 226 is subject to the approval of the 2006-2007 budget.
- &—The proposal to change the number of contract days for office managers to 225 is subject to the approval of the 2006-2007 budget.

(continued from front)

Payroll Holidays—teachers, 185- to 215-day employees, and 226-day principals

Labor Day	Sept. 4
Texas State Fair Day	
Elementary	Oct. 6
Secondary	Oct. 13
Thanksgiving	Nov. 22-24
Winter Break	
Teachers	Dec. 18 – Jan. 1
Students	Dec. 18 – Jan. 2
Martin L. King Jr.	Jan. 15
Spring Break	March 12-16
Holiday	April 6 and 9*
Memorial Day	May 28

* Inclement weather make-up days if needed

Payroll Holidays—225- and 226-day central and campus-based employees (except principals)

Sept. 4; Oct. 6 or 13; Nov. 22-24; Dec. 21, 22, 25, 26, 27, Jan. 1; Jan. 15; March 16; May 28; and July 4.

Payroll Holidays—biweekly and 235-day police/security personnel

Sept. 4; Oct. 6 or 13; Nov. 23-24; Dec. 22, 25, 26, Jan. 1; Jan. 15; March 16; May 28; and July 4.