# 2020-2021 IPEGS Timeline

*Dates and timelines are subject to adjustment based on pandemic circumstances.*

<table>
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<tr>
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<th>Task/Document</th>
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<td>November 25, 2020</td>
<td>By November 25, 2020, or for instructional professionals hired after this date, both training and DPGT submission should occur within 45 days of the professional’s hire date.</td>
<td>Develop and submit the DPGT based upon student data, prior year’s IPEGS Summative Evaluation, and/or School Improvement Goals.</td>
<td>Deliberate Practice Growth Target (DPGT) Submitted via the online system at <a href="http://hrinfo.dadeschools.net/dpgt/">http://hrinfo.dadeschools.net/dpgt/</a></td>
<td>Professional</td>
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<td>December 16, 2020</td>
<td>Within 21 calendar days of DPGT submission.</td>
<td>Review, discuss, and sign the initial DPGT (Reflection and Development Phase)</td>
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| October 26, 2020      | First day for formal IPEGS Observations for probationary contract and instructional professionals new to the school/work location. |                                                                                                                      | Observation of Standards Form (OSF)  
Teacher – FM 7315  
Instructional Support Personnel – FM 7313  
Student Services Personnel – FM 7314  
Formative Evaluation Form (FPE)  
Teacher – FM 7321  
Instructional Support Personnel – FM 7319  
Student Services Personnel – FM 7320 | Professional |
| November 9, 2020      | First day for formal IPEGS Observations for professional service and continuing contract instructional professionals. |                                                                                                                      | Observation of Standards Form (OSF)  
Teacher – FM 7315  
Instructional Support Personnel – FM 7313  
Student Services Personnel – FM 7314 | Assessor |
| January 22, 2021      | Last day for first observation of probationary contract instructional professionals including formative evaluation |                                                                                                                      | Observation of Standards Form (OSF)  
Teacher – FM 7315  
Instructional Support Personnel – FM 7313  
Student Services Personnel – FM 7314  
Formative Evaluation Form (FPE)  
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Student Services Personnel – FM 7320 | Professional |
| April 23, 2021        | Last day for formal observation of instructional professionals (with post-observation conference) including second observation of probationary contract instructional professionals. |                                                                                                                      | Observation of Standards Form (OSF)  
Teacher – FM 7315  
Instructional Support Personnel – FM 7313  
Student Services Personnel – FM 7314 | Professional |
| May 5, 2021           | At least thirty-five (35) calendar days prior to the last day of school year for professionals. | Submission of the completed Documentation Cover Sheet                                                        | Documentation Cover Sheet – FM 7407 and related documents (i.e., evidence of communication, DPGT Submitted via the online system at [http://hrinfo.dadeschools.net/dpgt/](http://hrinfo.dadeschools.net/dpgt/) | Professional |
| June 28, 2021         | By no later than seven (7) calendar days prior to the last day of the school year for professionals. | Complete all summative evaluation meetings.                                                                     | Summative Performance Evaluation (SPE) Form  
Teacher – FM 7317  
Instructional Support Personnel – FM 7316  
Student Services Personnel – FM 7318  
Documentation Cover Sheet – FM 7407  
Site administrator submits a copy of the signed preliminary SPE forms to Personnel Records as indicated by the District calendar/procedures. | Assessor |
| June 2, 2021          | At least thirty-five (35) calendar days prior to the last day of school year for professionals. | Submission of the completed Documentation Cover Sheet                                                        | Documentation Cover Sheet – FM 7407 and related documents (i.e., evidence of communication, DPGT Submitted via the online system at [http://hrinfo.dadeschools.net/dpgt/](http://hrinfo.dadeschools.net/dpgt/) | Professional |
| July 27, 2021         | By no later than seven (7) calendar days prior to the last day of the school year for professionals. | Complete all summative evaluation meetings.                                                                     | Summative Performance Evaluation (SPE) Form  
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## Observations

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