

Evaluation Calendar 2017-2018

Comprehensive Cycle

New Teachers, Licensed Support Staff, and Teacher Leadership specialists who have not completed 3 consecutive years. (Teachers, Counselors, Media Specialist, Psychologists, Social Workers, and Instructional Technology Facilitators, Curriculum Facilitators, Literacy Coaches, Central Office Base Curriculum Coaches, etc.

Interim; Beginning Teacher; One-Year Contract; Less than 3 Consecutive Years of Experience

All licensed teachers with less than 2 years experience as a licensed teacher must be observed twice in the first <u>semester</u>

(NO Performance Concerns)

Requirement	Completion Date
Orientation	9/1/17
Self-Assessment	9/11/2017
PDP	9/11/2017
Observation #1 (formal)	11/17/2017
Observation #2 (formal)	2/2/2018
Mid-Year PDP Review	2/2/2018
Observation #3 (formal)	4/20/2018
Peer Observation	4/20/2018
Final PDP Review	5/25/2018
Summary Evaluation Rating	5/25/2018

Interim; Beginning Teacher; One Year Contract; Less than 3 Consecutive Years of Experience Possible Non-Renewal (Performance Concerns)

Requirement	Completion Date
Orientation	9/1/2017
Self-Assessment	9/11/2017
PDP	9/11/2017
Observation #1 (formal)	11/17/2017
Possible Non-Re	enewal Letter
12/15/2	2017
Observation #2 (formal)	1/12/2018
Mid-Year PDP Review	1/19/2018
Observation #3 (formal)	3/23/2018
Peer Observation	3/23/2018
Final PDP Review	4/20/2018
Summary Evaluation Rating	4/20/2018
Final Non-Rene	wal Decision

4/20/18

Standard Cycle
Experienced Teachers (licensure renewal year), Licensed Support Staff, Teacher Leadership Specialists and Career Development Coordinators who have completed three or more consecutive years. (Counselors, Media Specialists, Psychologists, Social Workers, and Instructional Technology Facilitators, Curriculum Facilitators, Literacy Coaches, Central Office Curriculum Coaches, etc.)

Completion Date
9/1/2017
9/11/2017
9/11/2017
12/8/2017
2/2/2018
2/2/2018
5/11/2018
5/25/2018
5/25/2018

Related Service Providers
Observation/Evaluation Timeline
(Speech Language Pathologists, Occupational
Theranists Physical Theranists School Nurses

Requirement	Completion Date
Orientation	9/1/2017
Self-Assessment	9/11/2017
PDP	9/11/2017
Observation #1 (formal)	12/15/2017
Mid-Year PDP Review	2/23/2018
Final PDP Review	5/25/2018
Summary Evaluation Rating	5/25/2018

(Teachers who have completed 3 consecutive years in GCS, in another district (in- or out-of- state) may be evaluated on the Standard or Abbreviated cycle. The Standard is recommended for the first

Abbreviated Cycle

Experienced Teachers who have completed three or more consecutive years (non-licensure renewal year; experience can be in or out of district)

Requirement	Completion Date
Orientation	9/1/2017
Self-Assessment	9/11/2017
PDP	9/11/2017
Observation #1	12/8/2017
(informal)	
Mid-Year PDP Review	2/23/2018
Observation #2	5/11/2018
(informal)	
Final PDP Review	5/25/2018
Summary Evaluation	5/25/2018
Rating	

NOTE: Early Colleges, Middle Colleges, Academies (any school that ends prior to June 1) must have all evaluation documents completed and submitted to Human Resources prior to the last day for 10 month employees.



School Based	Requirement	Completion Date			
Classified					
Hard copy					
documents for all					
employees other	Summary Evaluation	6/1/2018			
than those	Sullinary Evaluation	0/1/2010			
evaluated in NCEES					
must be received in					
HR two days after					
the completion date					
Follow this timel	ine for Administrators you a	are considering for		Follow this timeline for assista	•
	Renewal	Constalina Bata	-	considered for Possible	
	Requirement	Completion Date		Requirement	Completion Date
	Orientation	9/1/2017	_	Orientation	9/1/2017
	Self-Assessment	9/11/2017	4	Self-Assessment	9/11/2017
	Goal Form	9/11/2017	4	Goal Form	9/11/2017
	Observation/Feedback	12/1/2017		Observation/Feedback	12/1/2017
	(no form required)		-	(no form required)	
Assistant Principals	Progress Toward Achieving Goals	1/19/2018		Progress Toward Achieving Goals	1/19/2018
	Evaluation Rubric	6/15/2018		Possible Non-Renewal Conversation and Letter 1/26/2018	
	Summary Evaluation	6/15/2018		Evaluation Rubric	4/20/2018
	Rating			Evaluation number	
	Rating		_	Summary Evaluation Rating	4/20/2018
	Rating		-	Summary Evaluation Rating Final Non-Renewal	Decision
	Rating			Summary Evaluation Rating	Decision
Follow this timel		are considering for		Summary Evaluation Rating Final Non-Renewal 4/20/2018	Decision
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