

Great news!

## **Super Substitute Stipend**

Plano ISD is incorporating a stipend that is designed to reward the dedicated substitutes who continue to help the district by picking up jobs on a regular basis. Teacher and paraprofessional substitutes who work a minimum number of assignments in a <u>calendar month</u> will be paid a monthly stipend of \$250 or \$300 depending on the number of completed assignments.

## **Stipend Details**

**\$250 stipend** - Must work a minimum of **10 full-day sub assignments** in a calendar month to qualify (can be either paraprofessional, teacher, or combination of assignment types)

**\$300 stipend** - Must work a minimum of **15 full-day sub assignments** in a calendar month to qualify (can be either paraprofessional, teacher, or combination of assignment types)

For substitutes who meet the minimum requirements, stipends will be paid in the calendar month following the completed assignments. Substitutes must remain active in the system to receive their stipend payment. HR will work with payroll to confirm assignments, verify eligibility, and notify the substitutes who should expect a stipend. You do not need to submit any documentation to the substitute office. We will verify your eligibility through our reports.

## **Eligibility/Additional Information**

Must be an active Plano ISD substitute - If you would like to apply to become a substitute please visit: <u>Substitute Application</u>

Long-term assignment substitutes already receiving the higher rate of pay are <u>not</u> eligible

Substitute roles for tutors, adult temps, counselor, nurse, administrative subs etc, are <u>not</u> eligible to count toward the minimum requirement.

Half-day teacher or paraprofessional assignments will count toward the minimum work requirement

Questions can be directed to <a href="mailto:substitute@pisd.edu">substitute@pisd.edu</a>